

2-25-97

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: 2/18/97 *Cont'd*
AGENDA ITEM NO.: *8*

DEPARTMENT: Administration

BY: Janet Hogan
County Administrative Officer

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No ___)

Resolution Approving Personal Service Agreement with Bruce Daniels to Serve as a Contract Manager for the Housing and Community Development Department for the Period February 17, 1997 through September 1997 (\$20,625)

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Housing and Community Development Director resigned as of January 31, 1997. During the regular meeting of the Board on January 14, 1997, staff informed the Board that an individual had been identified who could provide assistance through September 1997 with the pending projects. As a result of that information, the Board directed staff to initiate discussion with the consultant for oversight of the projects. The attached personal services agreement is a result of those discussions. A copy of Mr. Daniels resume is also attached for the Board's consideration.


LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. If the Board does not approve the agreement with Mr. Daniels, a contract manager will not be immediately available for assistance.
2. The Board may direct staff to change the agreement as desired and to negotiate the terms of the changes.

COSTS: () Not Applicable A. Budgeted Current FY \$ 0 B. Total Anticipated Costs \$ 20,625 C. Required Additional Funding \$ 0 D. Internal Transfers \$ 20,625		SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively: _____ Personal Services Agreement _____ Resume of Bruce C. Daniels _____ _____ _____ _____	
SOURCE: () 4/5ths Vote Required \$ A. Unanticipated Revenues \$ B. Reserve for Contingencies \$ C. Source Description: _____ Balance in Reserve for Contingencies, if approved: _____			
CLERKS USE ONLY: Res. No. <u>97-64</u> Ord. No. _____ Vote - Ayes: _____ Noes: _____ Absent: _____ Abstained: _____ () Approved () Denied () Minute Order Attached () No Action Necessary The foregoing instrument is a correct copy of the original on file in this office Date: _____ ATTEST: _____ MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California BY: _____ Deputy			ADMINISTRATIVE OFFICER'S RECOMMENDATION: This item on agenda as: <input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <input type="checkbox"/> For Policy Determination <input type="checkbox"/> Submitted with Comment <input type="checkbox"/> Returned for Further Action Comment: _____ _____ CAO's Initials: <i>JH</i>

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JANET HOGAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: ADMINISTRATION OF HCDA

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on February 25, 1997

ACTION AND VOTE:

Discussion Regarding Administration of Housing and Community Development Agency and Consideration of Contracting for Services (Continued from 2/18/97)
(Administration)

BOARD ACTION: Janet Hogan, County Administrative Officer, presented recommendation for contracting with Bruce Daniels and transferring funds (\$8,000) within the Planning Department budget for a portion of the services to be performed pursuant to the contract. With regards to the administration of the Housing and Community Development Agency, Janet Hogan advised that the Human Services Director has agreed to consider taking over the day-to-day operation of the Department in the interim, which would allow her time to review the alternatives and come back with recommendations for the long-term administration of the programs. (M)Parker, (S)Balmain, Res. 97-64 adopted authorizing Chairman to execute a contract with Bruce Daniels to provide consulting services to Housing and Community Development Agency and to provide services to the Planning Department for transportation related tasks/Ayes: Unanimous. Ed Johnson, Planning and Building Director, clarified that this action officially awards the FTA Transit Grant.

cc: Jeff Green, County Counsel
Ken Hawkins, Auditor
Tom Archer, Human Services Director
Housing & Community Development Agency
Ed Johnson, Planning & Building Director
File