

DEPARTMENT: Public Health  
BY: C. B. Mosher, MD, Health Officer  
PHONE: 966-3689  
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No x)

Recommend Resolution authorizing Chairman to sign a Personal Services Agreement with Kathleen Friedland to provide various administrative and programmatic activities as required for the Tobacco Health Education Program under the direction of the Health Officer. These activities, including writing reports and revising plans, are generally performed by the Public Health Educator who is currently on medical leave.

There is no list in Personnel to allow temporary or emergency hire to cover this need.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board entered into an Agreement with the State for this Program on October 22, 1996, Resolution No. 96-452.

The Board entered into a similar agreement in May of 1996 to develop the Program application per Res. No. 96-224.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- 1. Non-compliance with contract might mean no reimbursement of County funds.
- 2. Work would need to be done by Department Head, detracting from other work.

COSTS: ( ) Not Applicable  
A. Budgeted current FY \$ 0  
B. Total anticipated costs \$ 5,760  
C. Required additional funding \$  
D. Internal transfers \$ 5,760

SOURCE: ( ) 4/5ths Vote Required  
A. Unanticipated revenues \$  
B. Reserve for contingencies \$  
C. Source description:  
Balance in Reserve for Contingencies,  
if approved: \$

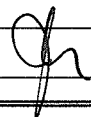
SPECIAL INSTRUCTIONS:  
List the attachments and number  
the pages consecutively:  
  
\_ sign three (3) copies \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CLERK'S USE ONLY:  
Res. No.: 97-71 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
Approved ( ) Denied  
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action

Comment: \_\_\_\_\_  
\_\_\_\_\_  
A.O. Initials: 

DEPT/DIV: Public Health CONTACT: Charles B. Mosher, M.D., Health Officer

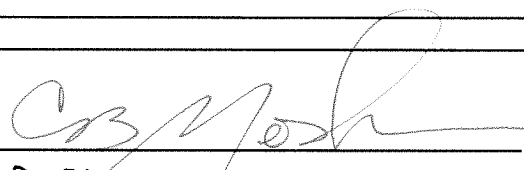

DATE: March 5, 1997 PHONE: (209) 966-3689

**ACTION REQUESTED: (Check All That Apply)**

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- ( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- ( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
001-0401-621-0115	Public Health Educator	(\$5,760)
001-0401-621-0437	Tobacco Cessation	\$5,760

Justification: Due to staff medical leave, Kathleen Friedland is being contracted to provide administrative and programmatic activities as written in the Standard Agreement between the State and Mariposa County as approved by the Board of Supervisors 10/22/96, Res. No. 96 - 452.

Department Head Signature:  Date: 2/17/97  
 Approved By: Res. No. 92-71 Clerk:  Date: 92-71  
 Administrator: N/A Date: \_\_\_\_\_  
 Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

**AUDITOR'S USE ONLY:**

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_  
 B.R.No.: \_\_\_\_\_