

DEPARTMENT: District Attorney BY: Chris Johnson PHONE: 966-3626

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes\_\_\_ No X)

Resolution approving budgetary transfer from office expense line item (\$408) to a newly created fixed asset line item for the purchase of an office desk, utilized and purchased by the Statutory Rape Vertical Prosecution (SRVP) Grant.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Funding is available and designated for purchases in compliance with the SRVP Grant award. In order to comply with County policy, the purchase amount (excess of \$300) requires that a fixed asset line item be established for said purchase and that the necessary funds be transferred from the District Attorney's office expense line item. Costs for purchase is as follows: One Desk 30 x 60 with center drawer \$379.95, tax \$27.55 (7.25%), equaling \$407.50.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1) Funding is available by the SRVP Grant; however, a negative action would result in an outstanding vendor invoice.

<p><b>COSTS:</b> (X) Not Applicable</p> <p>A. Budgeted current FY \$ _____</p> <p>B. Total anticipated costs \$ _____</p> <p>C. Required additional funding \$ _____</p> <p>D. Internal transfers \$ _____</p> <p><b>SOURCE:</b> ( ) 4/5ths Vote Required</p> <p>A. Unanticipated revenues \$ _____</p> <p>B. Reserve for contingencies \$ _____</p> <p>C. Source description: _____</p> <p>Balance in Reserve for Contingencies, if approved: \$ _____</p>	<p><b>SPECIAL INSTRUCTIONS:</b> List the attachments and number the pages consecutively:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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**CLERK'S USE ONLY:**

Res. No.: 92-92 Ord. No. \_\_\_\_\_

Vote - Ayes: 4 Noes: \_\_\_\_\_

Absent: Reilly Abstained: \_\_\_\_\_

Approved: \_\_\_\_\_ ( ) Denied \_\_\_\_\_

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: [Signature]

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0212	517.04-17	OFFICE EXPENSE		\$408.00
001	0212	517.06-	NEWLY CREATED FIXED ASSET	\$408.00	
(Project Code DA-0004 Reflects SRVP Designation)					
001	0104	414-1090	GENERAL CONTINGENCY		
TOTALS				\$408.00	\$408.00

ACTION REQUESTED: (Check all that apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;
- ( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION Above amounts will be applied to a SRVP office furniture purchase in excess of \$300.00, requiring that funds be transferred into a fixed asset line item.

DEPT HEAD SIGNATURE *Christine D. Johnson* DATE 3-14-97  
 APPROVED BY RES NO. 97-92 CLERK *mw* DATE 3-25-97

AUDITOR'S USE ONLY  
 BA #