

MARIPOSA COUNTY BOARD OF SUPERVISORS

AGENDA ACTION FORM

DATE: May 6, 1997 AGENDA ITEM NO.: 14

DEPARTMENT: County Administration BY: Janet Hogan

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes X No)

Approve organizational changes to the Department of Housing and Community Development including:

- 1. Appointing Tom Archer to serve as Interim Director to oversee Housing Authority, Community Development Block Grant and community service programs until completion of a comprehensive program review;
2. Moving the Recreation program to the Department of Public Works;
3. Confirming that the Head Start Program will remain under the direction of the County Administrative Officer until completion of a federal On-Site Program Review in late May, 1997.

With the departure of Jim Evans at the end of January, 1997 the Department of Housing and Community Development came under the direct supervision of the County Administrative Officer. This has not proved to be an ideal arrangement, and the recommendations before the Board are aimed at providing a more effective interim management structure for community services and housing authority programs and a permanent change for recreation programs. Head Start is recommended to remain with the County Administrative Officer until late May. A review by the Department of Health and Human Services will provide valuable information upon which to base future decisions about Head Start.

Mr. Archer's tenure as Interim Director is anticipated to last approximately six months to allow the County Administrative Officer time to develop further recommendations for permanent placement of the programs within the County organization.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has received verbal updates on the status of the Housing and Community Development Department periodically.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could direct that some or all HCD programs continue under the direction of the County Administrative Officer. This would place a strain on HCD staff and the CAO.

Table with 2 columns: COSTS/SOURCE and SPECIAL INSTRUCTIONS. Rows include Budgeted Current FY, Total Anticipated Costs, Required Additional Funding, Internal Transfers, Unanticipated Revenues, Reserve for Contingencies, and Source Description.

CLERKS USE ONLY: Res. No. 97-154, Ord. No., Vote - Ayes: 4, Absent: Belmont, Approved, Minute Order Attached, ATTEST: MARGIE WILLIAMS, Clerk of the Board, BY: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION: This item on agenda as: [] Recommended, [] Not Recommended, [] For Policy Determination, [] Submitted with Comment, [] Returned for Further Action. Comment: CAO's Initials: [Signature]

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JANET HOGAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: ORGANIZATIONAL CHANGES TO HCDA

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on May 6, 1997

ACTION AND VOTE:

Resolution Authorizing Organizational Changes to the Department of Housing and Community Development Including:

- 1) Appointing Tom Archer to Serve as Interim Director to Oversee Housing Authority, Community Development Block Grant and Community Service Programs Until Completion of a Comprehensive Program Review
- 2) Moving the Recreation Program to the Department of Public Works
- 3) Confirming that the Head Start Program will Remain Under the Direction of the County Administrative Officer Until Completion of a Federal On-Site Program Review in Late May, 1997 (County Administrative Officer)

BOARD ACTION: Discussion was held concerning request. Supervisor Reilly requested an Administrative Practice Session be scheduled in the near future to discuss the programs within the Housing and Community Development Agency. Janet Hogan, County Administrative Officer, recommended a date of June 10, 1997 to hold the Administrative Practice Session. The Board thanked Tom Archer and Mike Edwards for their willingness to take on more responsibility. (M)Parker, (S)Reilly, Res. 97-154 adopted/Ayes: Reilly, Stewart, Pickard; Noes: Parker; Excused: Balmain.

cc: Mike Edwards, Public Works Director
Tom Archer, Human Services Director
File
Ken Hawkins, Auditor