DEPARTMENT: Planning and Building  BY: Ed Johnson  PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes  No X)

Approve budget transfer of $4000 from Professional Services to Overtime and $1000 from Building Inspector to Extra Help for Building Enterprise Budget.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

During the budget approval hearing, the Board approved $5000 for Professional Services to assist Building staff if building activity increased. Activity has increased substantially in the past few months. Also, one of the Building Inspectors filed for retirement as of May 30, 1997, further straining staff resources. This budget transfer will provide the flexibility for existing staff to work overtime and to add part-time County extra help, as needed, instead of hiring consultants.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

No action will result in significant slow downs in plan check and inspections, or will result in expenditures for temporary consultant services as opposed to overtime for existing staff or extra help.

COSTS:  ( ) Not Applicable
A. Budgeted current FY  $  
B. Total anticipated costs  $  
C. Required additional funding  $  
D. Internal transfers  $ 2000

SOURCE:  ( ) 4/5ths Vote Required
A. Unanticipated revenues  $  
B. Reserve for contingencies  $  
C. Source description:  
Balance in Reserve for Contingencies, if approved: $  

SPECIAL INSTRUCTIONS:  List the attachments and number the pages consecutively:

Budget Action Form

CLERK’S USE ONLY:
Res. No.: 97-213  Ord. No.  
Vote - Ayes:  5  Abstained:
Absent:  0  
Approved  ( ) Denied  ( ) No Action Necessary
Minute Order Attached  

The foregoing instrument is a correct copy of the original on file in this office.
Date:

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  Deputy

ADMINISTRATIVE OFFICER’S RECOMMENDATION:
This item on agenda as:

☑ Recommended  
☐ Not Recommended  
☐ For Policy Determination  
☐ Submitted with Comment  
☐ Returned for Further Action

Comment:  

A.O. Initials:  

Action Form Revised 5/92
**BUDGET ACTION FORM**

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<th>DESCRIPTION</th>
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**TRANSFER BETWEEN FUNDS**

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**TOTALS**

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ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

JUSTIFICATION: Provide ability for existing staff to work overtime or to hire County extra help instead of hiring consultants.

DEPT HEAD SIGNATURE [Signature]

APPROVED BY RES NO. 97-218

CLERK [Signature]

AUDITOR'S USE ONLY

BA #

Budget Revision Form Revised 11/95