

DEPARTMENT: Public Works

By: Michael D. Edwards  
Public Works Director

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No X )

Status report on expenditures of FY 96/97 budgeted funds from the Public Works Administration Improvement Projects line; ratify individual expenditures in excess of \$1,000; and approve the expenditure of the balance of the funds for a laptop computer for the Public Works Director (\$1,423).

Attachment #1 is a listing of miscellaneous projects that have been approved to be funded from the Public Works Improvement Projects line. Requests for various types of repair and maintenance work, which are deemed to be in the public interest, are on publicly-owned property and have no other means of funding, are reviewed by the Public Works Director, and if found to be within the conditional guidelines, referred to the County Administrative Officer for review and approval.

The laptop computer is needed to provide the director with a computer. Several months ago, his computer was used to replace other Public Works' staff failed and/or outdated equipment to allow them to continue to be productive. The laptop computer will help the director remain productive, whether at the office or in remote locations.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

In May, 1994, the Board authorized an annual set-aside of \$10,000 in the Public Works budget to deal with miscellaneous requests that meet certain criteria for use of funds from this line item. A quarterly report to the Board is required. Additionally, any single expenditure in excess of \$1,000 requires approval by the Board.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Ratify only the previous expenditures. No computer would be made available for the director.

COSTS: ( ) Not Applicable		
A.	Budgeted current FY>	\$ -0-
B.	Total anticipated Costs>	\$ 1,423 *
C.	Required additional funding>	\$ 1,423 *
D.	Internal transfers>	\$ _____

COSTS: ( X ) 4/5th Vote Required		
A.	Unanticipated revenues>	\$ _____
B.	Reserve for contingencies>	\$ _____
C.	Source description: > Public Works Admin Improvement	
Project Line _____		

\* FOR LAPTOP COMPUTER

Balance in Reserve Contingencies, If Approved:  
\$ \_\_\_\_\_

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

1. YTD List of Expenditures for FY 96/97
2. Budget Action Form

**CLERK'S USE ONLY**

Res. No.: 97-246 Ord. No.: \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

Approved  Denied

Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

MARGIE WILLIAMS, Clerk of the Board

By: \_\_\_\_\_

Deputy

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: \_\_\_\_\_

C.A.O. Initials: Ju

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: MIKE EDWARDS, Public Works Director  
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*  
SUBJECT: STATUS REPORT ON EXPENDITURES OF FY 1996-97 BUDGETED  
FUNDS FROM PUBLIC WORKS ADMINISTRATION  
IMPROVEMENT PROJECTS LINE; RES. 97-246

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 17, 1997

**ACTION AND VOTE:**

B) Status Report on Expenditures of FY 1996-97 Budgeted Funds from Public Works Administration Improvement Projects Line; Ratify Individual Expenditures in Excess of \$1,000; and Approve the Expenditures of the Balance of the Funds for a Laptop Computer for the Public Works Director (\$1,423) (4/5ths Vote Required)

**BOARD ACTION:** (M)Parker, (S)Balmain, Res. 97-246 adopted. Supervisor Balmain advised that the costs for the trash receptacles for Coulterville may be less -- Public Works will check on this. Ayes: Unanimous.

cc: Ken Hawkins, Auditor  
Dennis Patrick, Data Processing  
File

**PUBLIC WORKS ADMINISTRATION  
IMPROVEMENT PROJECTS  
001-0304-583-0433  
1996-1997**

<b>VENDOR</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
Road Dept	10-96	Signs in Town	31.45
Keith Williams	11-20-96	Repair drainage El Portal Pool	1,000.00
Mother Lode Lumber	11-04-96	History/Museum(Deck Replace)	1,544.48
Road Dept	12-97	Sign Installation in town	31.45
Road Dept	2-97	Signs	43.34
Herrington Precast	4-97	Trash receptacles (Coulterville)	833.33
CIP		Harvey Bass (Mpa Undergrnd Util)	2,000.00
Road Dept		Humbug Creek (Road Signs)	71.51
		Jackass Ridge (Road Signs)	20.73
<b><i>Pending</i></b>		History Center HVAC	3,000.00
		<b>TOTAL</b>	<b>8,576.29</b>
		<b>BUDGET</b>	<b>10,000.00</b>
		<b>BALANCE</b>	<b>1,423.71</b>

# BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	INCREASE	DECREASE
001	0304	583-0433	P.W. Special Projects		1,423
001	0304	583-0670	F.A. Laptop Computer	1,423	
001	0104	414-1090	GENERAL CONTINGENCY		
<b>TRANSFER BETWEEN FUNDS</b>					
<b>TOTAL</b>				<b>1,423</b>	<b>1,423</b>

**ACTION REQUESTED: (Check all that apply)**  
 Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;  
 Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION: See Board Agenda**

DEPT HEAD SIGNATURE *[Signature]* DATE 6/4/97  
 APPROVED BY RES NO. 97-246 CLERK *[Signature]* DATE 6-17-97

AUDITOR'S USE ONLY BA#
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**Public Works**