RECOMMENDED ACTION AND JUSTIFICATION:  
(Policy Item: Yes  _  No  X  )

Status report on expenditures of FY 96/97 budgeted funds from the Public Works Administration Improvement Projects line; ratify individual expenditures in excess of $1,000; and approve the expenditure of the balance of the funds for a laptop computer for the Public Works Director ($1,423).

Attachment #1 is a listing of miscellaneous projects that have been approved to be funded from the Public Works Improvement Projects line. Requests for various types of repair and maintenance work, which are deemed to be in the public interest, are on publicly-owned property and have no other means of funding, are reviewed by the Public Works Director, and if found to be within the conditional guidelines, referred to the County Administrative Officer for review and approval.

The laptop computer is needed to provide the director with a computer. Several months ago, his computer was used to replace other Public Works staff's failed and/or outdated equipment to allow them to continue to be productive. The laptop computer will help the director remain productive, whether at the office or in remote locations.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In May, 1994, the Board authorized an annual set-aside of $10,000 in the Public Works budget to deal with miscellaneous requests that meet certain criteria for use of funds from this line item. A quarterly report to the Board is required. Additionally, any single expenditure in excess of $1,000 requires approval by the Board.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Ratify only the previous expenditures. No computer would be made available for the director.

COSTS:  
(  ) Not Applicable
A. Budgeted current FY:__________________________  $ __________
B. Total anticipated costs:__________________________  $ __________
C. Required additional funding:______________________  $ __________
D. Internal transfers:_______________________________

COSTS:  ( X ) 4/5th Vote Required
A. Unanticipated revenues:__________________________  $ __________
B. Reserve for contingencies:__________________________  $ __________
C. Source description: > Public Works Admin Improvement Project Line

* FOR LAPTOP COMPUTER

Balance in Reserve Contingencies, If Approved:  $ __________

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. YTD List of Expenditures for FY 96/97
2. Budget Action Form

CLERK'S USE ONLY
Res. No.: 97-246  Ord. No.:___________
Vote: Ayes: 5  Noes: __________
Absent: _______  Abstained: __________
Approved  □  Denied
☑ Minute Order Attached  □  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office

Date: __________

ATTEST:
MARGIE WILLIAMS, Clerk of the Board
By: ____________________________
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
☑ Recommended
☐ Not Recommended
☐ For Policy Determination
☐ Submitted with Comment
☐ Returned for Further Action

Comment: ____________________________

C.A.O. Initials:  __________
MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: MIKE EDWARDS, Public Works Director

FROM: MARGIE WILLIAMS, Clerk of the Board

SUBJECT: STATUS REPORT ON EXPENDITURES OF FY 1996-97 BUDGETED FUNDS FROM PUBLIC WORKS ADMINISTRATION IMPROVEMENT PROJECTS LINE; RES. 97-246

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 17, 1997

ACTION AND VOTE:

B) Status Report on Expenditures of FY 1996-97 Budgeted Funds from Public Works Administration Improvement Projects Line; Ratify Individual Expenditures in Excess of $1,000; and Approve the Expenditures of the Balance of the Funds for a Laptop Computer for the Public Works Director ($1,423) (4/5ths Vote Required)

BOARD ACTION: (M)Parker, (S)Balmain, Res. 97-246 adopted. Supervisor Balmain advised that the costs for the trash receptacles for Coulterville may be less -- Public Works will check on this. Ayes: Unanimous.

cc: Ken Hawkins, Auditor
Dennis Patrick, Data Processing
File
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<th>DESCRIPTION</th>
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<td>10-96</td>
<td>Signs in Town</td>
<td>31.45</td>
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<tr>
<td>Keith Williams</td>
<td>11-20-96</td>
<td>Repair drainage El Portal Pool</td>
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<td>11-04-96</td>
<td>History/Museum(Deck Replace)</td>
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<td>Sign Installation in town</td>
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<td>Road Dept</td>
<td>2-97</td>
<td>Signs</td>
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<td>Herrington Precast</td>
<td>4-97</td>
<td>Trash receptacles (Coulterville)</td>
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<td>CIP</td>
<td></td>
<td>Harvey Bass (Mpa Undergrnd Util)</td>
<td>2,000.00</td>
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<td></td>
<td>Humbug Creek (Road Signs)</td>
<td>71.51</td>
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<td></td>
<td></td>
<td>Jackass Ridge (Road Signs)</td>
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<td><strong>Pending</strong></td>
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<td>History Center HVAC</td>
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<td><strong>BALANCE</strong></td>
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<td>1,423.71</td>
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**BUDGET ACTION FORM**

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<td>F.A. Laptop Computer</td>
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</table>

| 001  | 0104     | 414-1090  | GENERAL CONTINGENCY  |          |          |

**TRANSFER BETWEEN FUNDS**

| TOTAL | 1,423 |

**ACTION REQUESTED:** (Check all that apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:** See Board Agenda

**DEPT HEAD SIGNATURE**

**DATE** 6/4/97

**APPROVED BY RES NO.** 97-246, CLERK

**DATE** 6-17-97

**AUDITOR’S USE ONLY**

**BA#**

**Public Works**

Budget Revision Form Revised 11/95