

DEPARTMENT: PARKS & RECREATION

BY: RICHARD BEGLEY
RECREATION PLANNER

PHONE: 966-2498

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Adopt this Resolution authorizing use of the Mariposa County Courthouse LAWN for Glenn party wedding on Saturday, September 20, 1997. The attached Facility Use Request Form states they want a simple service on the lawn, setting up their own chairs for the ceremony. No other function will be held on the lawn. In accordance with the Courthouse facility use rules, they will pay a use fee and cleaning deposit, plus insurance coverage for the function.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The courthouse LAWN has been used for wedding many times in the past. At the present, small groups do not pay any fees or deposits. There is no conflict with working hours, and the facility is not reserved for any other function. The larger group has been set up with fees, insurance and deposit to control the use of the area.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not allow the wedding to take place on the lawn. This would be an action contrary to current practice.

COSTS: (X) Not Applicable	
A. Budgeted current FY	\$ _____
B. Total anticipated costs	\$ _____
C. Required additional funding	\$ _____
D. Internal transfers	\$ _____
SOURCE: () 4/5ths Vote Required	
A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies, if approved: \$ _____	

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 97-371 Ord. No. _____

Vote - Ayes: _____ Noes: _____

Absent: Salman Abstained: _____

Approved: _____ Denied: _____

() Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

MARIPOS COUNTY PARKS AND RECREATION

RECREATION OFFICE
P. O. Box 732
Mariposa, CA 95338

FACILITY USE REQUEST FORM

4998 County Park Road
Phone: (209) 966 2498

Submit request form 30 DAYS prior to requested date for processing. Approval for use and keys will be given only after all paper work, fees, deposits, and insurance are submitted to Recreation Office.

FACILITY REQUESTED: MPA COURTHOUSE LAWN

PERSON IN CHARGE: Christy Glenn (Dean & Karen Glenn)

PHONE NUMBER(s): 529-8802 (966-4832)

GROUP: PRIVATE

ADDRESS: 6078 Carter Road, Mariposa, CA 95338

EVENT: Wedding

Number Expected: 100 Fund Raiser?: YES NO

FEE CHARGED FOR EVENT?: YES (\$) NO

REQUEST FOR SPECIAL THINGS:
Will be putting chairs out.

ALL DATES REQUESTED & TIME		
Sat	Sept 20, 1997	11-3

USE FEE: \$ 50.00 (Checks To: Parks & Recreation)

INSURANCE: \$65/or own Required on all NON-COUNTY EVENTS

* ALCOHOL ON PREMISES \$50 ADDITIONAL WITH INSURANCE.

CLEANING DEPOSIT: \$ 30 -[SEPARATE CHECK, Please!]
[Cleaning Deposit will be returned if cleaning is done]

*Public Assemblage Permit-Required for Functions serving 250 OR MORE!

*NO ALCOHOL, GAMBLING OR BINGO IN MASONIC HALL.

Re: Rules inclosed, use of facility.
Please, clean area after use. Thank you.

PRINT NAME: Christy Glenn

SIGNATURE: *CG/G*

ADDRESS : 6078 Carter Rd
Mariposa CA ZIP 95338

PHONE : 966-4832 / 529-8802

*COMPLETE, SIGN & RETURN BOTH COPIES, PLUS ALL MONIES DUE

** OFFICE USE ONLY: Approved-YES NO Insurance \$ Paid

FEE RECEIVED \$ Check Cash Date

DEPOSIT \$ Ck Cash Returned: Ini: [If Not - Explain]

AFTER USE OF FACILITIES, PLEASE FILL OUT A HALL USE REPORT FORM AND RETURN WITH KEY. THANKS.
[OWN INSURANCE - \$500,000.00 PLUS NAME COUNTY AS ADDITIONAL INSURED. Copy to Recreation]

KEY CHECK OUT AT: N/A

** YELLOW COPY is to be SHOWN at KEY check-out place for proof of facility use APPROVAL.