

*Bd- Policy*

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: JOHN McCAMMAN, ADMINISTRATIVE OFFICER  
 FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *mw*  
 RE: AUTHORIZING AUDITOR TO APPROVE TRANSFERS  
 UNDER \$250

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA  
 ADOPTED THIS Order on March 20, 1990

ACTION AND VOTE:

Resolution Designating the County Auditor as the Official to  
 Approve Budget Transfers and Revisions Under \$250  
 (Administrative Officer)

BOARD ACTION: Motion by Erickson, seconded by Taber to  
 Approve, was withdrawn following further discussion. Matter  
 was continued for a more detailed policy to be prepared  
 without dollar limitations.

cc ✓ File  
 Auditor

DEPARTMENT: Administration BY: John W. McCamman PHONE: 966-3222

**RECOMMENDED ACTION AND JUSTIFICATION:**

Adopt this resolution which provides for the County Auditor to make transfers within the budget under \$250 in order to accommodate minor variations from the budget.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

On April 4, 1989, the Board adopted Resolution 89-135 which authorized the Auditor to approve budget transfers and revisions under \$50.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. Adopt this resolution.
2. Take no action and leave Auditor's authority at \$50.
3. Establish Auditor's authority at another amount.

**COSTS:** ( X ) Not Applicable

- A. Budgeted current FY \$ \_\_\_\_\_
- B. Total anticipated costs \$ \_\_\_\_\_
- C. Required add'l funding \$ \_\_\_\_\_
- D. Source: \_\_\_\_\_

**SPECIAL INSTRUCTIONS:**

List the attachments and number the pages consecutively:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SOURCE:** ( ) 4/5ths Vote Required

- A. Internal transfers \$ \_\_\_\_\_
- B. Unanticipated revenues \$ \_\_\_\_\_
- C. Reserve for Contingency \$ \_\_\_\_\_
- D. Description: \_\_\_\_\_

Balance in Reserve for Contingency if approved: \$ \_\_\_\_\_

**CLERK'S USE ONLY:**

Res. No.: \_\_\_\_\_

Ord. No.: \_\_\_\_\_

Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

( ) Approved ( ) Denied

(X) Minutes Order Attached

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted With Comment
- Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS

County of Mariposa, State of CA

By: \_\_\_\_\_

Deputy

Instructions: Please fill in all blanks applicable for your agenda item. Items requiring staff review must be submitted to the appropriate staff on the Thursday before the Wednesday of agenda deadline. Incomplete material will be returned. Submit the original of the Transmittal and Action forms to the Board Clerk, along with the original and eleven copies, 3-hole punched, of any supporting documents.

AGENDA OF (Date): 3-20-90

DEPARTMENT: Administration

BY: John W. McCamman

APPROVED BY DEPT. HEAD: [Signature]

**AGENDA TITLE:**

Resolution designating the County Auditor as the official to approve budget transfers and revisions under \$250.

4/5ths Vote Required: Yes \_\_\_ No X

**AGENDIZE AS:**

Routine Agenda \_\_\_\_\_  
Information \_\_\_\_\_  
Attention X \_\_\_\_\_  
Timed \_\_\_\_\_

**IF TIMED:**

( ) Public Hearing at: \_\_\_\_\_  
( ) Public Input Anticipated \_\_\_\_\_  
( ) Indicate Time Required: \_\_\_\_\_

**STAFF REVIEW REQUIRED:**

ROUTE: APPROVED AS TO FORM  
\_\_\_\_ County Counsel \_\_\_\_\_  
\_\_\_\_ Auditor \_\_\_\_\_  
\_\_\_\_ Personnel \_\_\_\_\_  
\_\_\_\_ Purchasing \_\_\_\_\_  
\_\_\_\_ Other \_\_\_\_\_

REMARKS:

**SPECIAL INSTRUCTIONS TO CLERK:**

\_\_\_\_ Rush! Need to have signed documents by: \_\_\_\_\_  
\_\_\_\_ Legal publication required. (This is responsibility of the submitting department).  
X Other (i.e., need cert. resolutions, and/or signed contracts).  
You want us to send copy of Action to: Department Heads

**CLERK'S USE ONLY:**

RECEIVED:

By: 3/14/90 [Signature]

AGENDIZED FOR: 3-20-90  
Agenda Item No: 12  
Routine Agenda . . . . . \_\_\_\_\_  
Information . . . . . \_\_\_\_\_  
Attention . . . . . X  
Timed at . . . . . \_\_\_\_\_