RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X )

Resolution authorizing transfer of funds for travel ($9,500) and resolution authorizing transfer of funds for computer system ($10,000).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved both a travel budget and funds for a computer system during the budget deliberations and requests. However, these funds were never delineated in the final budget document, necessitating transfer from the promotional line item.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Some travel has already occurred and the computer system has been purchased.

COSTS:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Budgeted current FY</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Total anticipated costs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Required additional funding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Internal transfers</td>
<td></td>
<td></td>
<td>19,500</td>
</tr>
</tbody>
</table>

SOURCE:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Unanticipated revenues</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Reserve for contingencies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Source description: Balance in Reserve for Contingencies, if approved:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item is on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
Deputy

Action Form Revised 5/92
DEPT/DIV: Visitors Bureau

DATE: February 27, 1996

ACTION REQUESTED: (Check All That Apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.  LINE ITEM DESCRIPTION  AMOUNT FROM/TO

(305-0143-494-04-34) Promotional  ($10,000)

305-0143-494.06-86 Computers  $10,000

Justification: Line item for computers was approved but never identified in Visitors Bureau budget.

Department Head Signature:  Date: 2/22/96

Approved By: Res. No. 96-76  Clerk:  Date: 2/27/96

Auditor:  Date: 2/27/96

AUDITOR'S USE ONLY:

Description:  Transfer No.:

B.R. No.:  

Budget Action Form Revised 5/92
**Budget Action Form**

**DEPT/DIV:** Visitors Bureau  
**CONTACT:** Jeff Irons  
**DATE:** January 26, 1996  
**PHONE:** 966-2456

**Action Requested:** (Check All That Apply)

1. Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies.
2. Transfer by Board of Supervisors (2/3ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.
3. Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e., services and supplies, etc.)
4. Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>305-0143-494.04-15</td>
<td>Memberships</td>
<td>(3500)</td>
</tr>
<tr>
<td>305-0143-494.04-50</td>
<td>Transportation/Travel</td>
<td>2500</td>
</tr>
<tr>
<td>305-0143-494.04-57</td>
<td>Private Vehicle Use</td>
<td>1000</td>
</tr>
<tr>
<td>305-0143-494-04-34</td>
<td>Promotional</td>
<td>(6000)</td>
</tr>
<tr>
<td>305-0143-494.04-50</td>
<td>Transportation/Travel</td>
<td>4000</td>
</tr>
<tr>
<td>305-0143-494.04-57</td>
<td>Private Vehicle Use</td>
<td>2000</td>
</tr>
</tbody>
</table>

**Justification:** In the original budget allocation, no amounts were set up for travel.

**Department Head Signature:** [Signature]  
**Date:**  
**Approved By:** Res. No. 96-76  
**Clerk:** [Signature]  
**Date:** 2-27-96  
**Administrator:** [Signature]  
**Date:**  
**Auditor:** [Signature]  
**Date:** 2-14-96

**Auditor's Use Only:**  
**Description:**  
**Transfer No.:**  
**B.R. No.:**

Budget Action Form Revised 5/92
TO: JEFF IRONS, Visitor’s Bureau Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: RESOLUTION NO. 96-76

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on February 27, 1996

ACTION AND VOTE:

10:07 a.m. Jeff Irons, Visitor’s Bureau Director;
Resolution Transferring Funds for Travel Within Visitor’s Bureau
Budget ($9,500)
BOARD ACTION: Mike Coffield, County Administrative Officer,
advised that the requests to transfer funds to travel and for the
computer system are to implement the budget the way it was
adopted by the Board during the hearing process - the figures
were not placed in specific line items when the final budget
document was printed. (M)Parker, (S)Reilly, Res. 96-76 adopted
transferring funds: $9,500 for travel and $10,000 for computer
system/Ayes: Unanimous.

cc: Ken Hawkins, Auditor
    Mike Coffield, County Administrative Officer
    File