DEPARTMENT: Planning and Building    BY: Ed Johnson    PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes _ No  )

Approve transfer of $25,000 from Reserve for Contingencies to Building Department Enterprise Fund to reimburse the Fund for free services provided to County residents that are not paid for by permit fees.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board policy is to reimburse the Building Enterprise Fund for non-fee offset work such as fee waivers and other non-enterprise fund services. The Building Enterprise Fund will not balance in FY 95-96 without these reimbursements or a County loan.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could loan the Building Enterprise Fund $25,000. No action will result in the inability of the Building Department to meet expenses for the remainder of the year.

COSTS:
A. Budgeted current FY
B. Total anticipated costs
C. Required additional funding
D. Internal transfers

SOURCE:
(x) 4/5ths Vote Required
A. Unanticipated revenues
B. Reserve for contingencies
C. Source description:
Balance in Reserve for Contingencies (Operating Balance)
if approved: $25,000

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Memo to Board

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
Not Recommended
For Policy Determination
Submitted with Comment
Returned for Further Action

Comment:

A.O. Initials:

Action Form Revised 5/92
DEPT/DIV: Building Department  CONTACT: Ed Johnson
DATE: 4/4/96  PHONE: 966-5151

ACTION REQUESTED: (Check All That Apply)

( X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>001-0104-414-1090</td>
<td>Reserve for Contingency</td>
<td>($25,000)</td>
</tr>
<tr>
<td>600-0236-308-1100</td>
<td>Building Department Miscellaneous</td>
<td>$25,000</td>
</tr>
</tbody>
</table>

Justification: Reimburse Building Enterprise Fund for free services provided to County residents that are not fee-offset.

Department Head Signature: [Signature]  Date: 4/4/96
Approved By: Res. No. 96-R5  Clerk: [Signature]  Date: 5/7/96
Administrator: [Signature]  Date: 5/7/96
Auditor: [Signature]  Date: 5/7/96

Budget Action Form Revised 5/92
TO: ED JOHNSON, Planning and Building Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: REQUEST TO APPROPRIATE $25,000

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on April 16, 1996

ACTION AND VOTE:

10:57 a.m. Ed Johnson, Planning and Building Director;
    C) Review of Building Department Budget and Authorization
    of Appropriation of $25,000 from Reserve for Contingencies to the
    Building Enterprise Fund
    (4/5ths Vote Required)

BOARD ACTION: Discussion was held with Ed Johnson. Board
concurred with continuing this matter for consideration with the
third quarter budget report on May 7, 1996.

cc: Ken Hawkins, Auditor
    Mike Coffield, County Administrative Officer
    File
TO: ED JOHNSON, Planning and Building Director
FROM: MARGIE WILLIAMS, Clerk of the Board
SUBJECT: RESOLUTION NUMBER 96-185

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,
ADOPTED THIS Order on May 7, 1996

ACTION AND VOTE:

B) Review of Building Department Budget and Authorization of Transfer of $25,000 from Reserve for Contingencies to the Building Enterprise Fund (4/5ths Vote Required)
BOARD ACTION: Discussion was held with Ed Johnson concerning this request and possible alternatives for short and long-range planning to deal with the project deficit. It was suggested that the fee structure for building permit violations be reviewed. (M)Parker, (S)Reilly, Res. 96-185 adopted encumbering $25,000 from Reserve for Contingencies, with funding to be appropriated at the end of the fiscal year to offset the actual deficit/Ayes: Unanimous.

cc: Ken Hawkins, Auditor
    Mike Coffield, County Administrative Officer
    File