RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes__ __ No_X__)

Authorize the Public Works Director to negotiate an architectural contract with McCabe-Pressey Architects and issue contracts based on the informal bid process qualified contractors as necessary, upon review by County Counsel, to repair and rehabilitate the roof over the 1861 vault at the County Courthouse, and approve the necessary expenditures from the Courthouse Construction Fund ($30,000).

It was recently observed (see attached letter) that the vault roof is beyond the point where it can be patched as has been done by staff in recent years. It must now be replaced if substantial risk to historic Court documents is to be avoided this year. Time is of the essence.

The recommended actions are to authorize the Public Works Director to perform the following:

1. Contract with McCabe-Pressey Architects to oversee the project and provide detailed recommendations. Bob McCabe is by far the most qualified designer to deal with our Courthouse.

2. Seek informal bids with qualified roofing contractors and issue a contract for a lump sum cost to remove the old roof and replace with a new one when structural repairs, as necessary, are done.

3. Seek informal bids with a qualified contractor(s), and issue contract(s) as required, to complete structural repairs for the roof and ceiling and reconstruct the walking platform.

This approach represents the most efficient and cost-effective means to accomplish this work, given the unknown aspects of the project and the short time frames involved.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved similar approaches to unusual or time-sensitive projects in the past. The contract amounts would be under the County's adopted amounts allowing for informal bids.

The most recent use of the Courthouse Construction Fund was for the interior linoleum and carpet replacement.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Direct that one contract be issued based on a formal bid process. This process could not be completed in time to rehabilitate the roof before winter. The cost would likely be much higher.

2. No action. Staff would attempt to patch the roof once again, with a significant possibility of failure and major leaks in the vault.
COSTS:  ( ) Not Applicable
A. Budgeted current FY $115,806
B. Total anticipated costs $30,000
C. Required additional funding $-
D. Internal transfers $-

SOURCE:  (X) 4/5th Vote Required
A. Unanticipated revenues $
B. Reserve for contingencies $
C. Source description: 

Balance in Reserve Contingencies, if approved: $

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:
1. McCabe/Edwards letter of 7/15/96 (3pge)
2. Budget action form

CLERK'S USE ONLY
Res. No.: 96-327 Ord. No. 
Vote - Ayes: 
Nees: 
Absent: 
Abstained: 
Approved: ( ) Denied 
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: 
ATTEST: MARGIE WILLIAMS, Clerk of the Board 
County of Mariposa, State of California
By: Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: 

A.O. Initials: 

### COUNTY OF MARIPOSA

**BUDGET ACTION FORM**

**DEPT/DIV:** Public Works  
**CONTACT:** Michael D. Edwards

**DATE:** July 22, 1996  
**PHONE:** 966-5356

**ACTION REQUESTED:** (Check All That Apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;

- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);

- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>502-1301-771-0787</td>
<td>Courthouse Construction</td>
<td>($30,000)</td>
</tr>
<tr>
<td>503-1303-309-1600</td>
<td>Courthouse Renovation</td>
<td>$30,000</td>
</tr>
<tr>
<td>503-1303-309-1600</td>
<td>Courthouse Renovation</td>
<td>$30,000</td>
</tr>
<tr>
<td>503-1303-773-0606</td>
<td>Rehab Old Vault Roof</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

Justification: See attached Board item.

Department Head Signature:  
Approved By: Res. No.  
Administrator:  
Auditor:  
Date: 7/22/96

**AUDITOR'S USE ONLY:**

Transfer No.:  
B.R. No.:  

Budget Action Form Revised 5/92