

96-345

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: August 13, 1996
AGENDA ITEM NO: CA 1

HOUSING AND COMMUNITY DEVELOPMENT AGENCY
BY: James F. Evans

PHONE: 966-6121

RECOMMENDED ACTION AND JUSTIFICATION: (POLICY ITEM: YES () NO (X))

Resolution authorizing the Housing and Community Development Agency Director to Execute an Amendment to the Existing Professional Services Agreement (\$5,668) with the Amador-Tuolumne Community Action Agency to provide Department of Energy Weatherization Services in Mariposa County. (Continuation of ongoing program; amendment increases funding only; no change in program).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

By Resolution 96-100, the Board authorized the HCDA Director to execute a Professional Services Agreement with ATCAA to continue energy assistance and conservation (weatherization) programs that have been available for approximately 14 years.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not authorize amendment. There is no realistic alternative.

COSTS: () Not Applicable		
A.	Budgeted <u>CURRENT FY</u>	\$ <u>86,328</u>
B.	Total anticipated costs	\$ <u>86,328</u>
C.	Required add'l funding	\$ <u>0</u>
D.	Internal transfers	\$ <u>0</u>

SPECIAL INSTRUCTIONS
List the attachments and number pages accordingly:
2 pages information

SOURCE: () 4/5's vote required	
A.	Unanticipated revenues \$ _____
B.	Reserve for Contingencies \$ _____
C.	Source description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

CLERK'S USE ONLY:
Resolution No.: 96-345
Ordinance No.: _____
Vote: Ayes: 4 Noes: Patel
Absent: _____ Abstain: _____
() Approved () Denied
() Minute Order attached.
() No Action Necessary.

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on Agenda as:
____ Recommended
____ Not recommended
____ Policy determination
____ Submitted w/ comment
____ Returned for further action
Comment: _____
A.O. Initials: _____


The foregoing instrument is a correct copy of the original on file in this office.
Date: _____

ATTEST: _____
MARGIE WILLIAMS
Clerk of the Board,
County of Mariposa,
State of California

BY: _____
Deputy

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM EVANS, Housing and Community Development Agency Director
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: RESOLUTION NUMBER 96-345

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on August 13, 1996

ACTION AND VOTE:

Approval of Consent Agenda (See End of Minutes)

BOARD ACTION: Supervisor Taber pulled item 1. (M)Reilly, (S)Stewart, balance of items were approved/Ayes: Unanimous. Discussion was held with Jim Evans/Housing and Community Development Agency Director, relative to item 1. Supervisor Taber asked about the number of residents served and statistics for those remaining to be served, and referred to concerns she has received relative to the efficiency of the program. (M)Reilly, (S)Parker, item 1 was approved/Ayes: Reilly, Balmain, Stewart, Parker; Noes: Taber.

cc: Ken Hawkins, Auditor
Jeff Green, County Counsel
File

Contractor Mariposa County Amandor/Tuolumne CAA				Contract Number 96C- 9022		Service Area Mariposa County	
PROJECTED GOALS/EXPENDITURES				PROJECTED UNITS			
Month	Blower Door Units	Total Units	Expenditures	Types of Units	Owner	Rental	Other
January				Single Family		2	
February							
March				Multi-Family: Duplex/Triplex			
April							
May				Multi-Family: Apartment			
June							
July		2	2,267.20	Mobile Home		3	
August		3	3,400.80				
September				Temp./Group Shelter			
October							
November				Unoccupied			
December							
TOTAL		5	5,668.00	TOTALS		5	

HOUSEHOLD CATEGORY													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Children (≤ 18)													
Elderly							1	1					2
Handicapped													
American Indian								1					1
MSFW													
Other							1	1					2
TOTAL							2	3					5

CATEGORY OF PERSONS TO BE ASSISTED													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Number of Persons in Household							6	6					12
Children (≤ 18)							2	3					5
Elderly							2	1					3
Handicapped								1					1
American Indian								2					2
MSFW													
Other							3	3					6

AUTHORIZED SIGNATURE	
Authorized Person's Name/Title (Please print) James F. Evans, Director	Telephone Number (209) 966-6121
Authorized Signature	Date

Contractor		Contract Term	Contract Number	
Mariposa County		1/1/96 - 3/31/97	96C- 9022	
SECTION A - ADMINISTRATIVE COSTS				
1.a	Salaries and Wages	\$ 56.68		
1.b	Fringe Benefits			
1.c	Facilities			
1.d	Utilities			
1.e	Equipment TOTAL (specify below:)			
	1. 2.			
	3. 4.			
1.f	Telephone - Communications			
1.g	Travel			
1.h	Accounting			
1.i	Insurance - Bonding			
1.j	Office Supplies			
1.k	Miscellaneous TOTAL (specify below:)	226.72		
	1. ATCA 2.			
	3. 4.			
TOTAL SECTION A (1.a - 1.k) (Should not exceed 5% of Section C.)		5 %	\$ 283.40	
Administrative Costs in Excess of 5% Requires CSD Approval (See CSD Form 574)				
SECTION B - PROGRAM COSTS				
2.a	Audit Cost	\$		
2.b	Public Liability Insurance			
3.a	* Weatherization Materials (40% Minimum of Program Costs)	2,154.00		
* PROGRAM SUPPORT AND LABOR (60% Maximum)				
3.b	Labor	1,900.00		
3.c	Outreach	30.60		
3.d	Intake	250.00		
3.e	Client Education	100.00		
3.f	Equipment TOTAL (specify below:)			
	1. 2.			
	3. 4.			
3.g	Assessment	750.00		
3.h	Storage			
3.i	Vehicular Insurance			
3.j	Travel - Transportation	200.00		
3.k	Maintenance - Repair			
3.l	Miscellaneous TOTAL (specify below:)			
	1. 2.			
	3. 4.			
SUBTOTAL PROGRAM SUPPORT AND LABOR (3.b - 3.l)		\$ 3,230.60		
TOTAL SECTION B (2.a - 3.l) (No less than 95% of Section C.)		95 %	\$ 5,384.60	
SECTION C - TOTAL CONTRACT BUDGET				
TOTAL CONTRACT BUDGET (Total of Sections A & B.)			\$ 5,668.00	

NOTE: * CSD audit cost and public liability insurance are not to be included in the 40/60 calculation.