DEPARTMENT: Public Works  
By: Marty Allan  
Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:  (Policy Item: Yes___  No_x)

Resolution authorizing the purchase of Tabbs II Utility Billing Software for the following special districts: Yosemite West, Coulterville, Mariposa Pines and Don Pedro Sewer. The total cost of $4,162 is proposed to be from the respective Utility Capital Fund district on a proportional benefit basis.

Currently, the tracking of payments and billings are done manually. Coulterville is the only district billed monthly at a flat rate. All other districts are billed flat rates annually. In June, 1995, the Board approved Resolution YW 95-1 for a new radio read metering system in Yosemite West which allows Public Works to read water meters monthly and bill actual services on a monthly basis. Coulterville is the only other district with water meters, and the new meter reader purchased with the Yosemite West system can be used to manually read meters in Coulterville.

Water and sewer rates for Yosemite West and Coulterville are currently under study to change to actual usage. Monthly meter readings will help increase cash flow in both districts. This will also help even out customer payments. All districts will be billed on the utility billing software.

Staff has reviewed several utility billing systems and is recommending software that is compatible with the radio meter read system installed in Yosemite West. The proposed utility billing software will interface with the meter read equipment to automatically download data and calculate billings for each meter. It will also allow the uploading of routes by meter and any special instructions.

Staff has presented the proposal to the advisory committees of the four districts. All districts have approved the expenditure.

The cost of the software, including tax, is $4,162 and is broken down as follows:

<table>
<thead>
<tr>
<th>District</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yosemite West (Sewer, Water, Roads)</td>
<td>$1,569</td>
</tr>
<tr>
<td>Coulterville (Sewer, Water)</td>
<td>1,415</td>
</tr>
<tr>
<td>Don Pedro (Sewer)</td>
<td>903</td>
</tr>
<tr>
<td>Mariposa Pines (Sewer)</td>
<td>275</td>
</tr>
</tbody>
</table>

Costs are based on the number of equivalent dwelling units (EDU's) currently served by each district. Utility Capital for each district will be charged accordingly.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On June 13, 1995, the Board approved the purchase of a new water meter reading system. The new system will allow Public Works to bill for actual consumption on a monthly basis.

On March 5, 1996, the Board reviewed the options presented and directed Public Works to bring this item back after the new Coulterville Advisory Board considered the request.
LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

No action. Public Works will continue to bill all districts manually which takes longer because of only having monthly meter readings. Cost savings and cash flow improvements will not be realized in these districts.

COSTS:  
A. Budgeted current FY $  
B. Total anticipated costs $4,162  
C. Required additional funding $  
D. Internal transfers $4,162*  

SOURCE:  
A. Unanticipated revenues $  
B. Reserve for contingencies $  
C. Source description: Balance in Reserve Contingencies, if approved: $  

*FROM UTILITY CAPITAL FUNDS

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:  
1. Budget Action Form  
2. Quotation  

CLERK'S USE ONLY
Res. No.:  
Vote - Ayes:  
Noes:  
Absent:  
Approved:  
Denied:  
Minute Order Attached:  
No Action Necessary:  

The foregoing instrument is a correct copy of the original on file in this office.

ATTEST:  
MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By:  
Deputy  

ADMINISTRATIVE OFFICER'S RECOMMENDATION:  
This item on agenda as:  
Recommended  
Not Recommended  
For Policy Determination  
Submitted with Comment  
Returned for Further Action  
Comment:  

A.O. Initials:  

Action Form Revised 5/92
COUNTY OF MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Public Works  CONTACT: Michael D. Edwards
DATE: July 9, 1996  PHONE: 966-5356

ACTION REQUESTED: (Check All That Apply)

(X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;

( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);

( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under $50.00 to accommodate minor variations from the budget.

<table>
<thead>
<tr>
<th>FUND/DEPT/ACCT NO.</th>
<th>LINE ITEM DESCRIPTION</th>
<th>AMOUNT (FROM)/TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>530-1400-820-0787</td>
<td>Coulterville Utility Capital</td>
<td>($1,415)</td>
</tr>
<tr>
<td>532-1400-822-0787</td>
<td>Don Pedro Utility Capital</td>
<td>($903)</td>
</tr>
<tr>
<td>534-1400-824-0787</td>
<td>Mariposa Fines Utility Capital</td>
<td>($275)</td>
</tr>
<tr>
<td>535-1400-825-0787</td>
<td>Yosemite West Utility Capital</td>
<td>($1,569)</td>
</tr>
<tr>
<td>001-0128-309-1600</td>
<td>Transfer In</td>
<td>$4,162</td>
</tr>
<tr>
<td>001-0128-309-1600</td>
<td>Transfer In</td>
<td>$4,162</td>
</tr>
<tr>
<td>001-0128-473-0684</td>
<td>Utility Billing Software</td>
<td></td>
</tr>
</tbody>
</table>

Justification: See attached Board item.

Department Head Signature: __________________________  Date: 7/11/96
Approved By: Res. No. 96-350  Clerk: __________________________  Date: 8-13-96
Administrator: __________________________  Date: 7/13/96
Auditor: __________________________

AUDITOR'S USE ONLY:
Description: ____________________________________________________________________
Transfer No.: ____________________________________________________________________
B.R. No.: _____________________________________________________________________

Budget Action Form Revised 5/92
MARIPOSA COUNTY WATER
4639 BEN HUR ROAD
MARIPOSA, CA  95338

Date: JAN 8, 1996  Invoice #:  
Install Date:  
Salesman: LINDA WILSON  Contact: MARTY ALLAN
Phone #: 209-966-5356  FAX #: 
Terms: 

<table>
<thead>
<tr>
<th>QTY.</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
<th>EXT PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TAABS II UTILITY BILLING SOFTWARE</td>
<td>$ 4000.00</td>
<td></td>
</tr>
</tbody>
</table>

SOFTWARE COST INCLUDES ON-SITE TRAINING AND ASSISTANCE WITH FIRST BILLING. TRAVEL AND LIVING COST INCLUDED.

UNLIMITED TELEPHONE AND MODEM SUPPORT IS INCLUDED FOR FIRST 90 DAYS AFTER START-UP.
SOFTWARE SUPPORT AFTER FIRST 90 DAYS IS $ 395.00 PER YEAR

PAYMENT OPTIONS:
50% WITH ORDER, BALANCE WHEN INSTALLED, OR,
3% DISCOUNT IF PAID IN FULL WITH ORDER.

Thank You

PAYMENT SCHEDULE:________________________________________

________________________________________

TAABS Representative:  
X Linda Wilson 

Customer Signature:  
X ___________________________