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**MARIPOSA COUNTY  
 BOARD OF SUPERVISORS**

**AGENDA  
 ACTION FORM**

**AGENDA DATE: 12-17-96  
 AGENDA ITEM NO.:**

**DEPARTMENT: Public Works**      **By: Marty Allan**      **Phone: 966-5356**  
**Fleet-Fiscal Manager**

**RECOMMENDED ACTION AND JUSTIFICATION:** (Policy Item: Yes \_\_\_ No X)

Resolution approving the referral of seriously delinquent accounts for Special Districts to Transworld Systems, Inc. for collection. Public Works has been utilizing small claims court for collection of accounts which has involved a substantial cost to the department for manhours and postage with somewhat limited success. Staff has contacted several collection agencies and has found that with the recommended agency, we can go through the collection procedure, up to small claims court, at a cost of \$8.85 per account. This is the most cost-effective solution. There are about 100 such delinquent accounts. All monies collected will be paid directly to the County with no additional cost or contingency fee. The costs will be paid by the benefitting districts.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

No previous actions have been taken by the Board. Discussion has been held with County Counsel regarding this approach.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. No action. Staff will continue to use the small claims court at a greater cost.
2. Direct staff to investigate other options.

<p><b>COSTS:</b>                    (<input type="checkbox"/> Not Applicable)</p> <p>A. Budgeted current FY                    \$ <u>Varies *</u></p> <p>B. Total anticipated costs                \$ <u>885</u></p> <p>C. Required additional funding         \$ <u>-0-</u></p> <p>D. Internal transfers                        \$ _____</p> <p><b>SOURCE:</b>                (<input type="checkbox"/> 4/5th Vote Required)</p> <p>A. Unanticipated revenues                \$ _____</p> <p>B. Reserve for contingencies            \$ _____</p> <p>C. Source description: * Available in district budgets</p> <p>Balance in Reserve Contingencies: _____</p>	<p><b>SPECIAL INSTRUCTIONS:</b>          List the attachments and number the pages consecutively:</p> <p><u>Transworld Collections Literature (4 pgs)</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
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<p><b>CLERK'S USE ONLY</b></p> <p>Res. No.: <u>96-516</u>                    Ord. No. _____</p> <p>Vote - Ayes: _____                Noes: _____</p> <p>     Absent: _____                    Abstained: _____</p> <p>( ) Approved                                ( ) Denied</p> <p><input checked="" type="checkbox"/> Minute Order Attached                ( ) No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office.</p> <p>Date: _____</p> <p>ATTEST: <u>MARGIE WILLIAMS, Clerk of the Board</u>          County of Mariposa, State of California</p> <p>By: _____          Deputy</p>	<p><b>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</b>          This item on agenda as:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> For Policy Determination</p> <p><input type="checkbox"/> Submitted with Comment</p> <p><input type="checkbox"/> Returned for Further Action</p> <p>Comment: _____</p> <p>_____</p> <p>A.O. Initials: <u>Marty Allan</u></p>
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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: DON Z. PHILLIPS, Treasurer/County Clerk  
MIKE EDWARDS, Public Works Director

FROM: MARGIE WILLIAMS, Clerk of the Board 

SUBJECT: CONSENT AGENDA ITEMS

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on December 17, 1996

ACTION AND VOTE:

Approval of Consent Agenda (See End of Minutes)

**BOARD ACTION:** Supervisor Pickard pulled items 4 and 5. Supervisor Balmain pulled item 7. Action was taken on these items later this date. (M)Parker, (S)Reilly, balance of items were approved/Ayes: Unanimous. With regards to item 7, Chairman Balmain noted that the list was not complete as it did not include the 19th Senatorial and Congressional Districts - Matter was continued to request that the County Clerk bring back an amended Certificate relative to the result of the canvass of the consolidated General Election returns.

Consent Agenda item 5 - Discussion was held with Maurie Hoekstra/Librarian, concerning the holiday schedule. Supervisor Parker noted that specific Board action each year gets notice out to the public if changes are made for the holidays. (M)Pickard, (S)Parker, item 5 was approved/Ayes: Unanimous.

Consent Agenda item 7 - An amended Certificate of County Clerk to result of the Canvass of the Consolidated General Election Returns was presented. (M)Reilly, (S)Pickard, item 7 was approved, as amended/Ayes: Unanimous.

Consent Agenda item 4 - Following discussion with Mike Edwards, Public Works Director, (M)Reilly, (S)Parker, item 4 was approved on a trial basis, with direction that the tax roll method be pursued for the future/Ayes: Unanimous.

cc: File