

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: FEB 14 1995
AGENDA ITEM NO.: 8

DEPARTMENT: Don Z. Phillips, County
Tax Collector

BY: Don Z. Phillips PHONE: 966-2621

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: () Yes () No)

Recommend transfer from Tax Collector's Cost Fund, for the following:

1. Postage to send second notice of taxes due = \$1,500.00
2. Postage to send final notice of taxes delinquent = \$750.00
3. Payment of Invoice to Harmony Research for "parties of interest search & report" regarding public auction sale scheduled for March 17, 1995 = \$3,225.00

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In previous years, this fund was used as a trust fund, and these payments were paid directly from that fund. At the boards request, the expenditures now must be transferred to appropriate funds within the budget. The research & report costs will be re-couped from the sale of parcels at public auction, through excess proceeds.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

To deny request would keep the tax collector from sending appropriate notices, and probably increase the delinquent percentages at the end of the fiscal year. These notices are, for the most part, appreciated by the taxpayers, so they do not find themselves owing penalties at a later date.

COSTS: () Not Applicable

A. Budgeted Current FY.....\$ _____

B. Total Anticipated Costs.....\$ _____

C. Required additional funding.....\$ _____

D. Internal Transfer.....\$ 5,475.00

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively.

1. Budget Action Form

SOURCE: () 4/5ths Vote Required

A. Unanticipated Revenues.....\$ _____

B. Reserve for Contingencies.....\$ _____

C. Source Description: Tax Collector's Cost Fund

Balance left in Reserve for Contingencies, if approved:
\$ _____

CLERK'S USE ONLY:

Res. No.: 95-62 Ord. No. _____

Vote: Ayes: 4 Noes: _____

Absent: 1 Abstained: _____

Approved () Denied

() Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Returned for Further Action

Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST:

Margie Williams, Clerk of the Board
By: _____
Deputy

C.A.O. Initials: 

BUDGET ACTION FORM

DEPT/DIV: Don Z. Phillips, County Tax Collector

CONTACT: Don Z. Phillips

DATE: FEB 1 1995

PHONE: 966-2621

ACTION REQUESTED: (Check All That Apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (XX) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.	LINE ITEM DESCRIPTION	AMOUNT (FROM)/TO
172-1100-880-0787	Tax Collectors Cost	(5,475.00)
001-0000-309-1600	General Transfers In	5,475.00
001-0000-309-1600	General Transfers In	5,475.00
001-0108-422-0417	Office Expense	5,475.00

Justification: For postage to send tax notices, delinquent notices, and to pay for research and report of parties of interest for public auction scheduled March 17, 1995.

Department Head Signature: Don Z. Phillips Date: FEB 1 1995
 Approved By: Res. No. 95-62 Clerk: HW Date: 2-14-95
 Administrator: _____ Date: _____
 Auditor: _____ Date: _____

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 _____ B.R. No.: _____