

95-159

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

DATE: 4-18-95
AGENDA ITEM NO.: 5

DEPARTMENT: Human Services Dept. BY: Tom Archer PHONE: 966-3609
Social Services Division

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No X)

Appropriate \$4,832 in additional revenue from the State and authorize the purchase of updated computer equipment and Software to run the enhanced version of the Quarterly Administrative Claim to the State.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The State Administrative Claim has become so complex that the State has provided one time funding for Counties to purchase special equipment that will meet state standards and specifications. This is timely for our department in that our administrative claim involves almost \$1.5 million per year, the state continually adjusts this demanding process, and our equipment was last updated in 1990. (See attached).

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1). Continue using current equipment until State automated claim does not work on our PC and then do claim manually. This would be an almost impossible process for our staff.

COSTS: () Not Applicable

A. Budgeted current FY \$ _____

B. Total anticipated costs \$ 4,832

C. Required additional funding \$ 4,832

D. Internal Transfers \$ _____

SOURCE: (X) 4/5ths Vote Required

A. Unanticipated revenues \$ 4,832

B. Reserve for contingencies \$ _____

C. Source description: State and Federal Admin.

Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Attachment A -1 Page

CLERK'S USE ONLY:

Res. No.: 95-159 Ord. No. _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

() Approved () Denied

() Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: _____
Deputy

Comment: _____

A.O. Initials: MW

BUDGET ACTION FORM

DEPT/DIV: Human Services

CONTACT: Sue Young

DATE: 4-18-95

PHONE: 966-3609

ACTION REQUESTED: (Check All That Apply)


- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.		LINE ITEM DESCRIPTION	AMOUNT (FROM)/TO
<u>Revenue</u>	001-6601-305-4500	State Admin.	\$2,416.00 FROM
	001-6601-306-6200	Fed Admin.	\$2,416.00
<u>Expenditure</u>	001-0501-661-0217	Office Expense	\$1,632 TO
	001-0501-661-0681	Personal Computer	\$2,000
	001-0501-661-0682	Printer	\$1,200

Justification: _____

Department Head Signature:  Date: _____

Approved By: Res. No. 95-159 Clerk: MAW Date: 4-18-95

Auditor:  Date: 4-12-95

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 _____ B.R. No.: _____

COUNTY: MARIPOSA

Based on the County's response to the January 1994 PC survey, the following action was identified for the County above.

- Upgrade an ~~existing~~ PC used for preparing SOCAT as detailed below:
- Purchase a PC configuration as detailed below:

SPECIFICATION OF THE PC UPGRADE/PURCHASE \1:

- HARDWARE:**
- o Central Processing Unit (486 DX-33, 8 Mb RAM, 120 Mb hard-drive, 1.44 Mb 3.5 floppy, modem \1).
 - o Monitor - SVGA 14 inch
 - o Printer - dot matrix (wide)
 - o Miscellaneous (surge protector, cables, etc.)

NOTE: Hardware was costed at \$ 3,662.00 (total dollars).

- SOFTWARE:**
- o Microsoft DOS 6.22
 - o MS Windows 3.1
 - o Lotus 1-2-3 for Windows Version 5.0
 - o WordPerfect for Windows Version 6.1
 - o PKware (compression)

NOTE: Software was costed at \$ 1,170.00 (total dollars).

\1 It is suggested that hardware components be upgraded above the specified minimum levels whenever possible (i.e., modem, 14.4 BAUD; DX-33 to DX-66; or 8 Mb RAM to 12-16 Mb; or dot matrix to laser; etc.).