

DEPARTMENT: Library - Northside BY: Maurie Hoekstra PHONE: 966-2140

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No \_\_\_)  
Literacy

Resolution authorizing transfer of funds between categories, increasing travel and reducing salaries within the Northside Literacy Budget.

The County Librarian interpreted the Board's direction to place a limit on out-of-county travel; and she was unaware that the limitation would also apply to reimbursed in-county mileage. Accordingly, the Literacy Coordinator traveled between Coulterville and Mariposa which has the affect of inadvertently over-spending the travel budget for the Literacy Program.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Northside Literacy Project ended December 31, 1994. To effectively close the budget, the Auditor has asked that this action be taken. This was a one year grant project and the travel allotment was underestimated.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

This action needs to be taken so that the Auditor can effectively close the budget for this program which ended in December.

COSTS: ( ) Not Applicable	
A. Budgeted current FY	\$ _____
B. Total anticipated costs	\$ _____
C. Required additional funding	\$ _____
D. Internal transfers	\$ _____
SOURCE: ( ) 4/5ths Vote Required	
A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies, if approved: \$ _____	

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CLERK'S USE ONLY:**

Res. No.: 95-210 Ord. No. \_\_\_\_\_

Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

Absent: John Abstained: \_\_\_\_\_

Approved: \_\_\_\_\_ ( ) Denied \_\_\_\_\_

Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: [Signature]

COUNTY OF  
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Library -Northside Literacy

CONTACT: Maurie Hoekstra

DATE: May 16, 1995

PHONE: 966-2140

ACTION REQUESTED: (Check All That Apply)

- ( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- ( X ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- ( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- ( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.	LINE ITEM DESCRIPTION	AMOUNT (FROM)/TO
001-0613-753-0172	Salaries	(\$400)
001-0613-753-0449	Travel	\$400

Justification: Travel budget of Northside Literacy was overexpended. This was a one year grant project and travel estimate was too low. There were salary savings and it is requested that \$400 be transferred.

Department Head Signature: Maurie Hoekstra Date: \_\_\_\_\_

Approved By: Res. No. 95-210 Clerk: MD Date: 5-16-95

Auditor: [Signature] Date: 5-8-95

AUDITOR'S USE ONLY:

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_  
B.R. No.: \_\_\_\_\_