

DEPARTMENT: Public Works

By: Marty Allan

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No x)

Public Works, Fleet Maintenance Division, recommends that the Board authorize the transfer of \$650 from Maintenance Equipment to Travel and Education to cover costs incurred for travel and training of the equipment mechanics and for computer software training for the office personnel.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board, during budget hearings, agreed that budgets for travel and education could not exceed the approved budget line and be absorbed within the category, but that a request for transfer of funds would be needed and approved by the Board of Supervisors.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

N/A

<p>COSTS: () Not Applicable</p> <p>A. Budgeted current FY \$2,000</p> <p>B. Total anticipated costs \$</p> <p>C. Required additional funding \$650</p> <p>D. Internal transfers \$</p> <p>SOURCE: () 4/5th Vote Required</p> <p>A. Unanticipated revenues \$</p> <p>B. Reserve for contingencies \$</p> <p>C. Source description:</p> <p>Balance in Reserve Contingencies, if approved: \$</p>	<p>SPECIAL INSTRUCTIONS: List the attachments and number the pages consecutively:</p> <p><u>Budget Action Form</u></p> <p>_____</p> <p>_____</p> <p>_____</p>
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CLERK'S USE ONLY

Res. No.: 95-225 Ord. No. _____

Vote - Ayes: 3 Noes: _____

Absent: Rally Taken Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: _____

A.O. Initials: MA

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Public Works

CONTACT: Michael D. Edwards

DATE: May 5, 1995

PHONE: 966-5356

ACTION REQUESTED: (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
037-0305-584-0412	Maint. Equip.	\$650
037-0305-584-0449	Travel & Education	\$650

Justification: See attached Board item.

Department Head Signature: *Michael D. Edwards* Date: 5/9/95
Approved By: Res. No. 95-225 Clerk: hww Date: 5-16-95
Administrator: _____ Date: _____
Auditor: *[Signature]* Date: 5-9-95

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
B.R. No.: _____