

DEPARTMENT: Planning & Building

BY: Ed Johnson

PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Adopt Resolution to transfer Planning Department unanticipated revenues of \$10,000 from revenue account to fixed assets account for the purchase of computer equipment (3 computers and one printer). Currently 7 Planning staff share 2 computers. Work productivity would increase significantly with increased computer availability.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In January, as part of the mid-year report, a request was submitted to transfer unanticipated revenues for the purchase of computer equipment and networking. That request was not acted upon. Since that time, it has become evident that total Planning fee revenues will surpass projections by approximately \$15,000 - \$20,000. The transfer and appropriation of \$10,000 of these funds will maintain the projected Planning Net County Cost for 1994-95 below that projected in the 3rd quarter report.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without additional computers, planning staff productivity cannot increase. If funds are not transferred they will revert back to the General Fund at year end.

COSTS: () Not Applicable	
A. Budgeted current FY	\$ _____
B. Total anticipated costs	\$ _____
C. Required additional funding	\$ _____
D. Internal transfers	\$ _____
SOURCE: () 4/5ths Vote Required	
A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description:	_____
Balance in Reserve for Contingencies,	_____
if approved: \$	_____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 95-267 Ord. No. _____

Vote - Ayes: 4 Noes: 0

Absent: _____ Abstained: _____

Approved () Denied ()

Minute Order Attached () No Action Necessary ()

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: Ed

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: PLANNING

CONTACT: ED JOHNSON

DATE: June 13, 1995

PHONE: 966-5151

ACTION REQUESTED: (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
<u>Disbursements</u>		
001-0249-575-0677	Fixed Assets-Computer equipment	\$10,000
<u>Revenue</u>		
001-0249-307-8701	Planning Fees	\$10,000

Justification: Unanticipated revenues were received from Las Mariposas project for work conducted over several years. Disbursement request is for computer equipment to help increase productivity of Planning staff.

Department Head Signature: [Signature] Date: 5/21/95

Approved By: Res. No. 95-267 Clerk: [Signature] Date: 6-13-95

Auditor: [Signature] Date: 6-2-95

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
B.R. No.: _____