

DEPARTMENT: Administration

BY: Mike Coffield

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No_X_)

Transfer of appropriations of \$8,500 from Contingency Reserve to Municipal Court for additional trial costs as reflected in Third Quarter Status Report.

BACKGROUND AND HISTORY OF BOARD ACTIONS: The Board acted on the Third Quarter Status Report on May 2, 1995. That report indicated that an over-expenditure of approximately \$10,000 was anticipated in the Municipal Court due to higher than budgeted trial expenses for interpreters and reporters. A total of \$73,237 was transferred in the Third Quarter report to six other departments projecting deficits, however, no transfer was recommended for the Municipal Court because the rate of expenditure appeared to indicate that the deficit would not occur until after the end of the year, and the Auditor had been given authority to make any required transfers in July if the amounts had been anticipated in the budget status reports.

However, the Court needs an appropriation transfer at this time in order to cover expenditures through the month. Accordingly, the attached Budget Action Form effecting the transfer is recommended.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If this transfer is not approved, vendors will have to wait until after the end of the year to receive payment which is due.

COSTS: () Not Applicable

| | |
|--------------------------------|----------|
| A. Budgeted current FY | \$ _____ |
| B. Total anticipated costs | \$ _____ |
| C. Required additional funding | \$ 8,500 |
| D. Internal transfers | \$ _____ |

SOURCE: () 4/5ths Vote Required

| | |
|------------------------------|----------|
| A. Unanticipated revenues | \$ _____ |
| B. Reserve for contingencies | \$ 8,500 |
| C. Source description: | _____ |

Balance in Reserve for Contingencies, (Operating Balance)
if approved: \$ 13,934

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 95-299 Ord. No. _____

Vote - Ayes: _____ Noes: _____

 Absent: _____ Abstained: _____

 Approved _____ () Denied _____

 Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

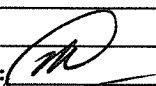
Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: 

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Administration _____

CONTACT: Mike Coffield _____

DATE: June 27, 1995 _____

PHONE: 966-3222 _____

ACTION REQUESTED: (Check All That Apply)

- (X) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

| <u>FUND/DEPT/ACCT NO.</u> | <u>LINE ITEM DESCRIPTION</u> | <u>AMOUNT (FROM)/TO</u> |
|---------------------------|------------------------------|-------------------------|
| 001-0104-414.10-90 | Contingency Reserve | (\$8,500) |
| 001-0202-512.04-18 | Municipal Court - Reporters | \$8,500 |

Justification: Additional trial costs as reflected in Third Quarter Budget Status Report for interpreters and court reporters.

Department Head Signature: _____ Date: _____
Approved By: Res. No. 95-299 Clerk: hmv Date: 6-27-95
Administrator: _____ Date: _____
Auditor: _____ Date: _____

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
B.R. No.: _____

Mariposa County Board of Supervisors

District 1.....PATTI A. REILLY
District 2.....DOUG BALMAIN
District 3.....ROBERT C. STEWART
District 4.....GARRY R. PARKER
District 5.....GERTRUDE R. TABER



MIKE COFFIELD
County Administrative Officer


MARGIE WILLIAMS
Clerk of the Board

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June 27, 1995

To: Board of Supervisors

From: Mike Coffield 
County Administrative Officer

Subj: **Off-docket consideration of Budget Transfer to Municipal Court**

The attached Board Letter recommends a transfer of appropriations from the Contingency Reserve to the Municipal Court of \$8,500 to cover over-expenditures for trial costs which were anticipated in the Budget Status Reports. No transfer was recommended in those reports because the rate of expenditure appeared to indicate that no deficit would occur before the end of the year.

The Board is requested to waive its rules in order to deliberate this item today in accordance with the following justification:

Could this item be held until the next meeting? The next meeting of the Board will be July 11, 1995. The action should be taken as soon as possible and today is the last meeting of the fiscal year.

Why did this item miss the docket deadline for this meeting? The information that the Court was approaching a deficit condition came on Thursday of last week (June 22, 1995), four working days beyond the docket deadline.

