

DEPARTMENT: Public Works By: Michael D. Edwards Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes\_\_\_ No X)

Adopt a resolution transferring funds within the Road Fund from Scanner/Printer (fixed asset) line item to a services and supplies line and authorizing the Director of Public Works to execute contract for the scanning of recorded maps.

Public Works has solicited informal bids on the project and received four proposals ranging from \$8,251 to \$22,550. These bids are based upon an estimate of the number of maps to be scanned and the final cost of scanning will be based upon the number of maps actually scanned. Public Works recommends awarding this contract to the low bidder at a cost not to exceed \$10,000.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved \$10,000 for this project in the FY 94/95 budget. The final budget incorrectly identified this service as a fixed asset.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If this resolution is not adopted, Public Works cannot continue with this project. Some of the older recorded maps are in poor condition and are deteriorating over time. The County has no method of providing the public with copies of many of these older maps. Electronic scanning will allow the County to make copies of these maps which will reflect the present condition of the maps halting the effect of the deterioration of the maps.

COSTS: ( ) Not Applicable  
A. Budgeted current FY \$10,000  
B. Total anticipated costs \$10,000  
C. Required additional funding \$-0-  
D. Internal transfers \$

SOURCE: ( ) 4/5th Vote Required  
A. Unanticipated revenues \$  
B. Reserve for contingencies \$  
C. Source description:  
Balance in Reserve Contingencies,  
if approved: \$

SPECIAL INSTRUCTIONS:  
List the attachments and number the pages consecutively:

- 1. Budget Action Form (1 page)
- 2. Agreement for Independent Contractor Services (6 pages)

CLERK'S USE ONLY

Res. No.: 95-357 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
Approved ( ) Denied  
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: me / mjms

COUNTY OF  
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Public Works

CONTACT: Michael D. Edwards

DATE: July 12, 1995

PHONE: 966-5356

ACTION REQUESTED: (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
002-0301-581-0680	Scanner/Printer	\$10,000
002-0301-581-0436	SD/Services	\$10,000

Justification: See attached Board item.

Department Head Signature: [Signature] Date: 7/13/95  
Approved By: Res. No. 95-357 Clerk: [Signature] Date: 8-1-95  
Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
Auditor: [Signature] Date: 7/19/95

AUDITOR'S USE ONLY:

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_  
B.R. No.: \_\_\_\_\_