

DEPARTMENT: Assessor-Recorder

BY: Gary Estep

PHONE: 966-2332

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No x)

Request to transfer two thousand dollars from Recorders Modernization trust account to Professional Services, for the completion of the computer conversion to the AS400.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Recording purchased a computer program from San Joaquin County that was to be compatible with the AS400. Data Processing found that several modifications were required in order to make it work on the AS400. Kern County has a Data Processing employee who is familiar with the system and has offered her services at a very low cost. In the past the Board has allowed the transfer of funds from trust accounts, within various departments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the conversion to the AS400 is not completed, Recording will have to continue to operate off of the Basic Four computer which is slowly reaching the end of its life. We are the only department still using the Basic Four and it is costing to keep both systems running.

Costs: () Not Applicable	SPECIAL INSTRUCTIONS:
A. Budgeted current FY \$ _____	List the attachments and number
B. Total anticipated costs \$ _____	the pages consecutively:
C. Required additional funding \$ _____	_____
D. Internal transfers \$2,000	_____
SOURCE <u>4</u> 4/5ths Vote Required	_____
A. Unanticipated revenues \$ _____	_____
B. Reserve for contingencies \$ _____	_____
C. Source description: Recorders Modernization	_____
Balance in Reserve for Contingencies,	_____
if approved: \$ _____	

CLERK'S USE ONLY:	COUNTY ADMINISTRATIVE OFFICER'S RECOMMENDATION:
Res. No.: <u>95-367</u> Ord. No. _____	This item on agenda as:
Vote - Ayes: <u>5</u> Noes: _____	<input checked="" type="checkbox"/> Recommended
Absent: _____ Abstained: _____	<input type="checkbox"/> Not Recommended
<u>hwy</u> Approved () Denied	<input type="checkbox"/> For Policy Determination
() Minute Order Attached () No Action Necessary	<input type="checkbox"/> Submitted with Comment
The foregoing instrument is a correct copy of the original on file in this office.	<input type="checkbox"/> Returned for Further Action
Date: _____	Comments: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board	_____
County of Mariposa, State of California	_____
BY: _____	C.A.O. Initials: <u>NE</u>
Deputy	

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Assessor-Recorder _____
DATE: August 15, 1995 _____

CONTACT: Gary Estep _____
PHONE: 966-2332 _____

ACTION REQUESTED: (Check All That Apply)

- Budget appropriation by Board of Supervisors (4/5th Vote required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM) / (TO)</u>
135-1100-880-0787	Recorders Modernization Trust	(\$2,000)
001-0109-309-1600	General Transfer In	\$2,000
001-0109-309-1600	General Transfer In	\$2,000
001-0109-423-0418	Professional Services	\$2,000

Justification: To finish the computer conversion in Recording. This will put _____
Recording on the AS400 and off of the Basic Four. _____

Department Head Signature: Gary Estep Date: 7-31-95
Approved By: Res. No. 95-1357 Clerk: [Signature] Date: 8-15-95
Administrator: _____ Date: _____
Auditor: [Signature] Date: 7-31-95

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
B.R. NO.: _____