

MARIPOSA COUNTY  
BOARD OF SUPERVISORS

AGENDA  
ACTION FORM

DATE: Jan. 25, 1994  
AGENDA ITEM NO.: CA-4

DEPARTMENT: County Clerk BY: Lynne Robinson PHONE: 966-2007

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes\_\_\_ No\_\_\_)

Pass and adopt resolution revising Exhibit "A", the appendix to the Conflict of Interest Code.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Mariposa County salary resolutions are reviewed by the County Clerk's Office on an annual basis to determine changes to designated positions within County Departments and adding new departments, if necessary. This review forms the basis for the revised appendix to the Conflict of Interest Code (Exhibit "A"), listing those County positions which must file Statements of Economic Interest

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could decline to pass this resolution, and the consequence of that action would be this County's failure to comply with the State regulations requiring the filing of Statements of Economic Interest no later than 4/1/94.

COSTS: (X) Not Applicable

- A. Budgeted current FY \$ \_\_\_\_\_
- B. Total anticipated costs \$ \_\_\_\_\_
- C. Required additional funding \$ \_\_\_\_\_
- D. Internal transfers \$ \_\_\_\_\_

SOURCE: ( ) 4/5ths Vote Required

- A. Unanticipated revenues \$ \_\_\_\_\_
  - B. Reserve for contingencies \$ \_\_\_\_\_
  - C. Source description: \_\_\_\_\_
- Balance in Reserve for Contingencies, if approved: \$ \_\_\_\_\_

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:  
Exhibit "A", appended to Conflict of Interest Code.

CLERK'S USE ONLY:

Res. No.: 94-23 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Approved ( ) Denied  
 ( ) Minute Order Attached ( ) No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.  
Date: \_\_\_\_\_

ATTEST: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

Comment: \_\_\_\_\_  
A.O. Initials: W

**EXHIBIT 'A'**

The numbers 1, 2, 3, and 4 represent the disclosure categories in the Uniform Code which are referred to in Form 730, Schedules A through H.

**DISCLOSURE CATEGORIES**

1. Any business entity in which the designated employee has a direct or indirect investment worth more than one thousand dollars, \$1,000.
2. Any real property in which the designated employee has a direct or indirect interest worth more than one thousand dollars, \$1,000.
3. Any source of income, other than loans by a commercial lending institutions in the regular course of business on terms available to the public without regard to official status, aggregating two hundred fifty dollars (\$250.), or more in value provided to, received by or promised to the designated employee within twelve (12) months prior to the time when the decision is made.
4. Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management.

**DEPARTMENT/OFFICE  
CLASSIFICATION**

**DISCLOSURE CATEGORIES**  
**1 2 3 4 NONE**

<b><u>DEPARTMENT/OFFICE CLASSIFICATION</u></b>		<b><u>DISCLOSURE CATEGORIES</u></b>				
		<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>NONE</u></b>
<b>A.</b>	<b>ADMINISTRATION</b>					
1	Administration Officer (FORM 721)					
1	Executive Secretary					X
<b>B.</b>	<b>AGRICULTURAL COMMISSION</b>					
1	Agricultural Commissioner	X	X	X	X	
1	Agricultural & Standards Insp.	X	X	X	X	
<b>C.</b>	<b>ASSESSOR</b>					
1	Assessor	X	X	X	X	
1	Supervising Appraiser	X	X	X	X	
1	Appraiser III	X	X	X	X	
1	Auditor - Appraiser	X	X	X	X	
2	Appraiser II	X	X	X	X	
1	Property Mapper					X
1	Office Technician					X
3	Assessment Clerk					X
<b>D.</b>	<b>AUDITOR / RECORDER</b>					
1	Auditor / Recorder	X	X	X	X	
1	Asst Auditor / Recorder	X	X	X	X	
1	Accountant II					
1	Acct Technician II					
2	Acct Technician I					
1	Recording Technician					
1	Account Clerk III					
1	Recording Clerk					

**DEPARTMENT/OFFICE  
CLASSIFICATION**

**DISCLOSURE CATEGORIES  
1 2 3 4 NONE**

DEPARTMENT/OFFICE CLASSIFICATION		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>NONE</u>
<b>E.</b>	<b>BOARD OF SUPERVISORS</b>					
5	Supervisors (FORM 721)					
1	Clerk of the Board	X	X	X	X	
1	Secretary					X
1	Office Assistant II					X
<b>F.</b>	<b>COUNTY CLERK / REGISTRAR OF VOTERS</b>					
1	County Clerk/Registrar of Voters	X	X	X	X	
1	Elections Clerk					X
1	Senior Office Assistant					X
<b>G.</b>	<b>CONSTABLE</b>					
	County Constable	X	X	X	X	
<b>H.</b>	<b>COUNTY COUNSEL</b>					
	County Counsel	X	X	X	X	
1	Executive Legal Secretary				X	
1	Personnel Assistant				X	
<b>I.</b>	<b>DATA PROCESSING</b>					
	Programmer/Analyst	X	X	X	X	
<b>J.</b>	<b>DISTRICT ATTORNEY</b>					
1	District Attorney (FORM 721)					
	<b>CRIMINAL - PUBLIC GUARDIAN</b>					
1	Deputy District Attorney					X
1	Administrative Assistant					X
1	Legal Secretary					X
1	Senior Office Assistant					X
	<b>FAMILY SUPPORT DIVISION</b>					
1	Deputy District Attorney					X
1	Family Support Officer					X
2	Account Clerk II					X
2	Office Assistant II					X
	<b>VICTIM WITNESS PROGRAM</b>					
1	Victim Witness Coordinator					X
<b>K.</b>	<b>FARM ADVISOR</b>					
	Farm Advisor	X	X	X	X	
1	Secretary					X
<b>L.</b>	<b>FIRE PROTECTION</b>					
1	Fire Chief/ Emergency Service Off.	X	X	X	X	
1	Senior Office Assistant					X
<b>M.</b>	<b>HOUSING &amp; COMMUNITY DEV. AGENCY</b>					
1	Housing & Comm. Dev. Director	X	X	X	X	
1	Contract Administrator					
1	Housing Elig Specialist II					
1	Housing Elig Specialist I					
	<b>RECREATION PROGRAMS</b>					
1	Dep Director Parks & Rec					
1	Recreation Program Coord.					

**DEPARTMENT/OFFICE  
CLASSIFICATION**

**DISCLOSURE CATEGORIES  
1 2 3 4 NONE**

		1	2	3	4	NONE
<b>N. HUMAN SERVICES</b>						
1	Human Services Director	X	X	X	X	
1	Deputy Director/Welfare					X
2	Program Assistant	X	X	X	X	
1	Social Worker Supervisor I					X
0	Social Worker IV					X
4	Social Worker III					X
0	Social Worker II					X
1	Social Worker I					X
1	Staff Services Analyst II					X
1	Eligibility Worker Supervisor					X
1	Fraud Investigator					X
2	Eligibility Worker III					X
6	Eligibility Worker II					X
1	Eligibility Worker I					X
1	Secretary/Supervising Clerk					X
2	Account Clerk III					X
1	Social Service Aide					X
2	Senior Office Assistant					X
2	Account Clerk II					X
0	Account Clerk I					X
3	Office Assistant II					X
0	Office Assistant I					X
<b>P. LIBRARY / LITERACY</b>						
1	Literacy Program Coordinator					X
1	Senior Library Assistant					X
1	Library Assistant II					X
1	Library Assistant I					X
0	Office Assistant I					X
1	County Librarian	X	X	X	X	
<b>Q. PERSONNEL</b>						
	See County Counsel					
<b>R. PLANNING / BUILDING DEPARTMENT</b>						
<b>PLANNING DIVISION</b>						
1	Planning Director	X	X	X	X	
1	Planner IV	X	X	X	X	
1	Planner III	X	X	X	X	
2	Planner II	X	X	X	X	
1	Planner I	X	X	X	X	
1	Office Technician					X
1	Secretary					X
<b>BUILDING &amp; PERMITS DIVISION</b>						
1	Chief Building Inspector	X	X	X	X	
1	Plans Checker Inspector	X	X	X	X	
2	Building Inspector	X	X	X	X	
1	Office Technician					X
1	Permit Coordinator					X
1	Senior Office Assistant					X
1	Director	X	X	X	X	

**DEPARTMENT/OFFICE  
CLASSIFICATION**

**DISCLOSURE CATEGORIES**

**1 2 3 4 NONE**

**S. PROBATION DEPARTMENT**

- 1 Chief Probation Officer
- 2 Deputy Probation Officer III
- 2 Deputy Probation Officer II
- 1 Probation Aide
- 1 Senior Office Assistant

**T. PUBLIC HEALTH DEPARTMENT**

- 1 Health Officer
- 1 Public Health Educator
- 1 APCO/Special Services Coord (Vacant)
- 1 Registered Env. Health Spec
- 1 Secretary
- 1 Senior Office Assistant
- 1 Account Clerk II
- 1 Office Assistant II

**U. PUBLIC WORKS**

**ADMINISTRATIVE DIVISION**

- 1 Director of Public Works
- 1 Executive Secretary
- 1 Senior Office Assistant

**ENGINEERING SERVICES**

- 1 Senior Civil Engineer
- 1 Special Projects Coordinator
- 1 Associate Surveyor
- 1 Senior Engineering Technician
- 3 Engineering Technician II
- 1 Transportation Planner
- 1 Traffic Technician / Trainee

**ROAD MAINTENANCE**

- 1 Deputy Director, Road Div
- 4 Main & Constr Supervisor
- 7 Senior Maintenance Worker
- 9 Maintenance Worker II
- 1 Maintenance Worker I

**FACILITY MAINTENANCE**

- 1 Facility Maintenance Manager (OPEN)
- 1 Maintenance Foreman
- 1 Building/Grounds Supervisor
- 1 Parks & Maint. Supervisor
- 2 Senior Maintenance Worker
- 4 Maintenance Worker II
- 2 Custodian

**VEHICLE fleet-fiscal DIVISION**

- 1 Fleet Maintenance Manager
- 2 Equipment Mech. Supervisor
- 4 Equipment Mechanic
- 1 Account Clerk II

**SOLID WASTE ENTERPRISE**

- 1 Waste Management Specialist

	1	2	3	4	NONE
<b>S. PROBATION DEPARTMENT</b>					
1 Chief Probation Officer	X	X	X	X	
2 Deputy Probation Officer III					X
2 Deputy Probation Officer II					X
1 Probation Aide					X
1 Senior Office Assistant					X
<b>T. PUBLIC HEALTH DEPARTMENT</b>					
1 Health Officer	X	X	X	X	
1 Public Health Educator	X	X	X	X	
1 APCO/Special Services Coord (Vacant)					
1 Registered Env. Health Spec	X	X	X	X	
1 Secretary					X
1 Senior Office Assistant					X
1 Account Clerk II					X
1 Office Assistant II					X
<b>U. PUBLIC WORKS</b>					
<b>ADMINISTRATIVE DIVISION</b>					
1 Director of Public Works	X	X	X	X	
1 Executive Secretary					X
1 Senior Office Assistant					X
<b>ENGINEERING SERVICES</b>					
1 Senior Civil Engineer	X	X	X	X	
1 Special Projects Coordinator	X	X	X	X	
1 Associate Surveyor	X	X	X	X	
1 Senior Engineering Technician					X
3 Engineering Technician II					X
1 Transportation Planner					X
1 Traffic Technician / Trainee					X
<b>ROAD MAINTENANCE</b>					
1 Deputy Director, Road Div	X	X	X	X	
4 Main & Constr Supervisor					X
7 Senior Maintenance Worker					X
9 Maintenance Worker II					X
1 Maintenance Worker I					X
<b>FACILITY MAINTENANCE</b>					
1 Facility Maintenance Manager (OPEN)	X	X	X	X	
1 Maintenance Foreman					X
1 Building/Grounds Supervisor					X
1 Parks & Maint. Supervisor					X
2 Senior Maintenance Worker					X
4 Maintenance Worker II					X
2 Custodian					X
<b>VEHICLE fleet-fiscal DIVISION</b>					
1 Fleet Maintenance Manager	X	X	X	X	
2 Equipment Mech. Supervisor	X	X	X	X	
4 Equipment Mechanic					X
1 Account Clerk II					X
<b>SOLID WASTE ENTERPRISE</b>					
1 Waste Management Specialist					X

**DEPARTMENT/OFFICE  
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**DISCLOSURE CATEGORIES  
1 2 3 4 NONE**

<b>DEPARTMENT/OFFICE CLASSIFICATION</b>		<b>DISCLOSURE CATEGORIES</b>				
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>NONE</b>
<b>V.</b>	<b>SHERIFF / CORONER</b>					
1	Sheriff/Coroner	X	X	X	X	
1	Under Sheriff	X	X	X	X	
2	Sheriff's Captains	X	X	X	X	
5	Sheriff's sergeant - Patrol					X
1	Sheriff's Detective					X
20	Deputy Sheriff					X
1	Office Technician					X
0	Sheriff's Evidence Tech/MWII					X
0	Animal Control Officer					X
	<b>JAIL DIVISION</b>					
1	Jail Facility Manager	X	X	X	X	
2	Jail Sergeant					X
9	Jail Officer/Dispatcher					X
1	Sheriff's Evidence Tech/MWII					X
1	Sheriff's Dispatcher					X
<b>W.</b>	<b>SUPERIOR COURT</b>					
1	Superior Court Judge (FORM 721)					X
1	Admin. Court Clerk/Jury Comm.					X
2	Superior Court Clerk					X
<b>X.</b>	<b>TREASURER/TAX COLLECTOR</b>					
1	Treasurer/Tax Collector (FORM 721)	X	X	X	X	
1	Asst Treasurer/Tax Collector	X	X	X	X	
1	Investment Officer (FORM 721)	X	X	X	X	
2	Account Technician I					X
<b>Y.</b>	<b>VETERANS/SENIORS/TRANSIT aka COMMUNITY SERVICES</b>					
1	Veterans/Senior/Transit Officer	X	X	X	X	
1	Community Services Deputy Director	X	X	X	X	
2	Transit System Drivers					X
1	Community Services Assistant	X	X	X	X	
	<b>DISTRICT AND COUNTY BOARDS</b>					
<b>Z.</b>	<b>MARIPOSA PUBLIC UTILITY DISTRICT</b>					
5	Directors	X	X	X	X	
<b>AA.</b>	<b>YOSEMITE ALPINE COMMUNITY SERVICES DISTRICT</b>					
5	Directors	X	X	X	X	
<b>BB.</b>	<b>ASSESSMENT APPEALS BOARD</b>					
5	Members	X	X	X	X	
<b>CC.</b>	<b>JOHN C. FREMONT HOSPITAL DISTRICT</b>					
1	Hospital Administrator	X	X	X	X	
5	Trustee's	X	X	X	X	
<b>DD.</b>	<b>LOCAL AGENCY FORMATION COMMITTEE</b>					
2	Private Citizens	X	X	X	X	

**DEPARTMENT/OFFICE  
CLASSIFICATION**

**DISCLOSURE CATEGORIES**

**1   2   3   4   NONE**

**EE. MARIPOSA COUNTY UNIFIED SCHOOL DISTRICT**

Members of the Board of Trustee's  
 Superintendent  
 Director of Business Services  
 Administrative Assistant  
 Dir. Adm. Svcs/Projects  
 Dir. Special Services  
 Dir., Transp/Mtce/Facilities  
 Purchasing Assistant  
 Principals & Teaching Principals

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>NONE</u>
Members of the Board of Trustee's	X	X	X	X	
Superintendent	X	X	X	X	
Director of Business Services	X	X	X	X	
Administrative Assistant	X	X	X	X	
Dir. Adm. Svcs/Projects	X	X	X	X	
Dir. Special Services	X	X	X	X	
Dir., Transp/Mtce/Facilities	X	X	X	X	
Purchasing Assistant	X	X	X	X	
Principals & Teaching Principals	X	X	X	X	

**FF. REDEVELOPMENT AGENCY**

Executive Director (Admin. Officer)  
 Secretary (Clerk of Board)  
 Finance Director (County Auditor)  
 General Counsel (County Counsel)

Executive Director (Admin. Officer)	X	X	X	X	
Secretary (Clerk of Board)	X	X	X	X	
Finance Director (County Auditor)	X	X	X	X	
General Counsel (County Counsel)	X	X	X	X	