

DEPARTMENT: Human Services Dept. BY: Tom Archer PHONE: 966-3609
Social Services Division

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No___)

That the Board approve the proposed change to the issuance of AFDC warrants by the Human Services Department.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

See attached memo

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Human Services Department could continue to issue AFDC warrants two times per month.

COSTS: (X) Not Applicable		SPECIAL INSTRUCTIONS:
A. Budgeted current FY	\$ _____	List the attachments and number
B. Total anticipated costs	\$ _____	the pages consecutively:
C. Required additional funding	\$ _____	_____
D. Internal Transfers	\$ _____	_____
SOURCE: () 4/5ths Vote Required		_____
A. Unanticipated revenues	\$ _____	_____
B. Reserve for contingencies	\$ _____	_____
C. Source description: _____		_____
Balance in Reserve for Contingencies,		_____
if approved: \$ _____		

CLERK'S USE ONLY:

Res. No.: 94-198 Ord. No. _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

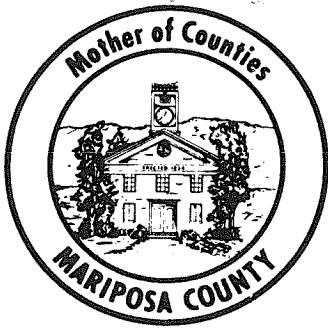
Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

BY: _____
Deputy

Comment: _____

A.O. Initials: [Signature]



MARIPOSA COUNTY

DEPARTMENT OF HUMAN SERVICES

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DIVISIONS OF:
ALCOHOL AND DRUG
MENTAL HEALTH
SOCIAL SERVICES

May 18, 1994

To: Honorable Members of the Board of Supervisors

From: Tom Archer *TA*

Subject: Proposal to change issuance of AFDC payments from two times per month to one time per month

Mariposa County currently issues Aid To Families With Dependent Children (AFDC) checks on a twice monthly basis. This process has been in accordance with past State requirements. Effective January 1, 1993 the State changed AFDC regulations and permitted counties to issue AFDC payments monthly rather than semi-monthly. To date 42 Counties including those immediately bordering Mariposa County have converted to one payment per month. Mariposa County was not able to pursue converting and the benefits associated with it because the former County Computer was programmed to issue 2 warrants per month in equal amounts and the cost of re-programming was prohibitive at the time. In anticipation of converting the Department of Human Services to the AS400 Computer as of July 1, 1994 we have worked with the programmer to give us optional payment methods. The State also has recently approved our request to convert to one payment per month. We anticipate significant administrative efficiencies and non-duplicated efforts with associated cost savings in this department as well as the Treasurer's and Auditor's office. There would be, for example, about 375 less checks handled per month with correlated savings in labor, material, banking charges, and postage. It is difficult to assign a specific dollar savings amount across departments but should represent several thousand per year. We have talked with other Counties regarding their experience with making the conversion and the response is uniformly positive. We anticipate a very small percent of recipients will need assistance with budgeting and money management counseling during a transition period at first and are prepared to make this available as needed. We are required to notify AFDC recipients by June 1 if we intend to change payment methods for the July warrants. Changing at this time would be most efficient for our department since we only have to load this information into the new computer system one time. We request Board approval to proceed with this project. Thank you very much for your consideration.