

DEPARTMENT: Administration BY: Mike Coffield PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No___)

This item requests the Board's authority to transfer \$3,200 from Services and Supplies to Fixed Assets to allow the purchase of an upgraded computer for the Administrative Officer. The current configuration using the laptop computer has insufficient capacity to allow the upgrade to current software versions, has limited additional storage, and is inefficiently slow. The upgrade will allow additional applications to be built to facilitate fiscal reporting and costing out proposals to support the negotiations process.

The existing laptop computer will be loaned to the Auditor's Office which has an extreme need for additional computing resources and for which this equipment will be satisfactory. Also, since it is a portable unit, it can be assigned to departments needing to make the computerized input into the budget process which will be required at least through the 1995-96 process. The additional capability in the Auditor's Office will allow the exchange of machine-readable information with Administration which will save significant time in this office.

BACKGROUND AND HISTORY OF BOARD ACTIONS: This item was withdrawn during the budget process to determine whether savings were possible in the current year appropriations. Savings will be sufficient to allow the subject transfer.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:
The current configuration would continue in use and there would be no enhancement to financial reporting.

COSTS: () Not Applicable
A. Budgeted current FY \$0
B. Total anticipated costs \$3,200.-
C. Required additional funding \$3,200.-
D. Internal transfers \$3,200.-

SOURCE: () 4/5ths Vote Required
A. Unanticipated revenues \$
B. Reserve for contingencies \$
C. Source description:
Balance in Reserve for Contingencies,
if approved: \$

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:
Res. No.: 94-564 Ord. No. _____
Vote - Ayes: 4 Noes: _____
Absent: _____ Abstained: _____
Approved _____ () Denied
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date:
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action
Comment: _____
A.O. Initials: MC

