

DEPARTMENT: Public Works

By: Bob Agee  
Senior Civil Engineer

966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes\_\_\_ No X)

Resolution to award the contract to Natural Environments in the amount of \$13,416.00 for the construction of the HVAC - Building/Planning Department Project No. PW 92-28 and transfer the necessary funding from the Facility Maintenance budget and the Capital Improvement Project budget for a total project cost of \$19,400.00, and authorize Chairman to sign said contract.

This cost is broken down as follows:

|  |             |
|--|-------------|
| 1. Construction Contract   | \$13,415.00 |
| 2. Contingency of 10%  | 1,342.00    |
| 3. Design, engineering, contract administration and inspection (estimated) | 4,642.00    |
| Total Recommended Project Cost   | \$19,400.00 |

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Department of Public Works has advertised for, and received three formal bids to construct the HVAC - Building/Planning Department Project No. PW 92-28. One bid received was rejected because there was no bidder's bond or security presented with the bid. Qualified bids were received from Rodathe Construction and Natural Environments. There are eight bid items to select from. It has been determined after evaluation of the Project and available funding that the best value would be in selecting the base bid, items 1 HVAC and 2 Landing & Catwalk, item 4 Insulate under Floor, and item 8 Insulate Attic with Blown Insulation. Rodathe Constructions bid total for items 1,2,4,8 is \$13,843.00. Natural Environments bid total for the same items 1,2,4,8 is \$13,416.00. We therefore recommend to award a contract to Natural Environments for bid items 1,2,4,8 in the amount of \$13,416.00.

On 12-1-92 the Board approved funding for various building enhancement projects within the Facilities Maintenance budget. The funding was from the General Fund Reserve for Contingencies. An amount of \$8,800.00 was included for this project.

There are additional funds in the approximate amount of \$11,400.00 available that were not expended in the Lind House remodel project, of which \$10,600.00 is requested.

This project was listed in the C.I.P. and a Notice of Completion was issued on October 19, 1992.

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

1. Reject all bids and redesign plans and rewrite specifications and require a different scope of work.
2. Reject all bids and remove the project from the CIP list.

**COSTS:** ( ) Not Applicable \*

|                                |              |
|--------------------------------|--------------|
| A. Budgeted current FY         | \$ 0         |
| B. Total anticipated costs     | \$ 19,400.00 |
| C. Required additional funding | \$ 19,400.00 |
| D. Internal transfers          | \$           |

**SOURCE:** ( ) 4/5th Vote Required

|   |    |
|---|----|
| A. Unanticipated revenues   | \$ |
| B. Reserve for contingencies  | \$ |
| C. Source description: \$8,800.00 : Facilities Maintenance and \$10,600 : C.I.P./Lind House Balance |    |

Balance in Reserve Contingencies, if approved: \$

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:

1. Budget Action Form \_\_\_\_\_
2. Bid Forms ( 3 total ) \_\_\_\_\_

**CLERK'S USE ONLY**

Res. No.: 93-284 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_  
 Approved ( ) Denied  
 Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
 ATTEST: MARGIE WILLIAMS, Clerk of the Board  
 County of Mariposa, State of California  
 By: \_\_\_\_\_  
 Deputy

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: 

**COUNTY OF  
MARIPOSA**

**BUDGET ACTION FORM**

**DEPT/DIV:** Public Works

**CONTACT:** Michael D. Edwards

**DATE:** May 11, 1993

**PHONE:** 966-5356

**ACTION REQUESTED: (Check All That Apply)**

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County Budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriation from one budget to another, or between categories within a budget unit;
- Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.);
- Transfer by Auditor: Moving salaries between line items to accomodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accomodate minor variations from the budget.

| <u>FUND/DEPT/ACCT NO.</u> | <u>LINE ITEM DESCRIPTION</u> | <u>AMOUNT<br/>(FROM)/TO</u> |
|---------------------------|------------------------------|-----------------------------|
| 001-235-2-131             | Bldg.-Major Elements         | (\$8,800)                   |
| 001-235-2-132             | Bldg.-HVAC/Planning          | \$8,800                     |
| 320-100-4-320             | Lind House                   | (\$10,600)                  |
| 001-850-8-002             | Transfers In                 | \$10,600                    |
| 001-850-8-002             | Transfers In                 | (\$10,600)                  |
| 001-103-6-000             | Contingency                  | \$10,600                    |
| 001-103-6-000             | Contingency                  | (\$10,600)                  |
| 001-235-2-132             | Bldg.-HVAC/Planning          | \$10,600                    |

Justification: This is to transfer all the funds into one  
account for proper tracking and paying of bills.

Department Head Signature: *Michael D. Edwards* Date: 5/11/93  
 Approved By: Res. No. 93-284 Clerk: msw Date: 5-18-93  
 Administrator: \_\_\_\_\_ Date: \_\_\_\_\_  
 Auditor: \_\_\_\_\_ Date: \_\_\_\_\_

**AUDITOR'S USE ONLY:**

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_  
 \_\_\_\_\_ B.R. No.: \_\_\_\_\_