

DEPARTMENT:

BY:

PHONE:

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No x)

Board approve the transfer of \$7,000 in salary savings to indirect costs and purchase replacement equipment. A television and VCR were stolen from the Learn to Read Office on May 18, 1993. These items are necessary to the program. It is estimated that a new TV and VCR will be about \$1,000 which will result in a net gain to the County of \$6,000.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The County's insurance policy carries a \$5,000 deductible clause and, in the past, the Board has voted to replace stolen items.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The \$7,000 salary savings will go back to the State if it is not expended. The Literacy Program will not have a TV and VCR needed for tutor-training.

COSTS: () Not Applicable

A. Budgeted current FY \$ _____

B. Total anticipated costs \$ 7,000

C. Required additional funding \$ _____

D. Internal transfers \$ 7,000

SOURCE: () 4/5ths Vote Required

A. Unanticipated revenues \$ _____

B. Reserve for contingencies \$ _____

C. Source description: _____

Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 93-345 Ord. No. _____

Vote - Ayes: 5 Noes: _____

absent: _____ Abstained: _____

Approved () Denied

() Minute Order Attached () No Action Necessary

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: EW

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Library/Literacy

CONTACT: Lynda Campbell

DATE: 6/15/93

PHONE: 966-5905

ACTION REQUESTED: (Check All That Apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

FUND/DEPT/ACCT NO.	LINE ITEM DESCRIPTION	AMOUNT (FROM)/TO
001-511-1-004	Lit. Office Assistant	\$ <3,475.00 >
001-511-1-100	Lit. Tutor Trainer	<2,173.00 >
001-511-9-150	Lit. Benefits	<1,352.00 >
001-511-2-234	Indirect Costs	\$ 6,000.00
001-511-4-370	Television/VCR	1,000.00

Justification: Salary savings (Office Assistant resigned in March. Extra Help Tutor-Trainer not used.) Require authorization to purchase fixed assets.

Department Head Signature: Maurie Hackett Date: 6/7/93
 Approved By: Res. No. 93-345 Clerk: mw Date: 6-15-93
 Administrator: _____ Date: _____
 Auditor: _____ Date: _____

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 _____ B.R. No.: _____