

DEPARTMENT: Public Works

By: Michael D. Edwards
Director

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No X)

Public Works recommends that several outstanding invoices from the Roads Division be paid from the General Fund and Don Pedro 1-M fund as described in the attached memo.

The 92/93 State audit of the Road Fund took exception to these (and other) expenditures. They are not considered to be road-purpose expenditures per the Streets and Highways Code. The State (Caltrans) will withhold funding from the County Road Fund if such costs are not recovered quickly.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has taken other actions recently, at Public Works' request, to pay other outstanding Road invoices from various sources. Refer to the attached memo for further background information.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

1. Pay all of the costs for the Don Pedro Trails from the Don Pedro 1-M fund.
2. Direct the Sheriff's Office to pay those invoices for work requested by them.
3. Negative action. The State would withhold monies from the Road Fund.

COSTS: () Not Applicable

A. Budgeted current FY	\$ -0-
B. Total anticipated costs	\$ 3,104.38
C. Required additional funding	\$ 3,104.38
D. Internal transfers	\$ _____

SOURCE: () 4/5th Vote Required

A. Unanticipated revenues	\$ _____
B. Reserve for contingencies	\$ _____
C. Source description: General Fund; Don Pedro 1-M *	_____
Balance in Reserve Contingencies,	_____
if approved: \$	_____

* General Fund = \$2,235.41 Don Pedro 1-M = \$868.97

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

1. Edwards Memo to the Board (2 pgs)

CLERK'S USE ONLY

Res. No.: 93-447 Ord. No. _____

Vote - Ayes: 3 Noes: Parker

Absent: Erickson Abstained: _____

Approved () Denied

Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: W

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: MIKE EDWARDS, PUBLIC WORKS DIRECTOR
FROM: MARGIE WILLIAMS, CLERK OF THE BOARD *MW*
RE: PAYMENT OF OUTSTANDING ROADS DIVISION INVOICES

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on August 17, 1993

ACTION AND VOTE:

Resolution Authorizing Payment of Outstanding Roads Division Invoices from the General Fund and Don Pedro 1-M Fund

BOARD ACTION: (M)Balmain, (S)Taber, Res. 93-447 adopted authorizing payment from the Public Works Administration budget for Special Projects (\$2,235.41) and the Don Pedro 1-M budget (\$868.97); and direction was given to County Counsel to write to the real estate company(s) for reimbursement of costs in removing real estate advertisement signs from the County road right-of-way/Ayes: Balmain, Baggett, Taber; Noes: Parker; Excused: Erickson.

cc: Auditor
Sheriff
Health
County Administrative Officer
Don Pedro 1-M Advisory Board
File
County Counsel



MARIPOSA COUNTY

DEPARTMENT OF
PUBLIC WORKS
Divisions of
Administration

MEMORANDUM

To: Board of Supervisors
From: Michael D. Edwards, Director of Public Works
Date: August 10, 1993
Re: Outstanding Road Invoices for FY 92/93

Below is a list and description of several Road Division invoices for non-road related work (as defined by the Streets and Highways Code). The State (Caltrans) auditors have noted these as exceptions in our 92/93 audit and have strongly advised us that Road funds could be withheld if they are not paid immediately.

We requested that they reconsider their findings for most of those invoices described below under "Sheriff/County Counsel". We felt that they were road-related, but the State disagreed. We then requested additional time so that these costs could be considered in our 93/94 budget process. (We intend to propose funding options in the 93/94 budget for such costs.) The State again denied this request and reminded us that such expenditures are technically illegal. (It has been the State's practice to overlook such non-road work with Road fund manpower and equipment as long as the costs are reimbursed in a timely manner.)

1. Work Related to Don Pedro Equestrian Trails:

Invoice #049219	6/17/92	\$ 305.68
019205	6/18/92	382.10
069229	8/03/92	327.98
079202	8/25/92	139.18
089213	10/22/92	562.09
049333	5/18/93	<u>20.90</u>
	TOTAL	\$1,737.93

This is for work, primarily land surveying, that was over and above the original budget. The original budget did not include surveying (against Public Works' recommendations). However, many of the trails simply could not be laid out properly without the surveying.

This issue was discussed on two recent occasions with the Don Pedro 1-M Advisory Board with Supervisor Balmain in attendance. The Advisory Board's recommendation is that one-half of the extra cost be paid from the 1-M funds and one-half by the County General Fund. They feel that these public trails provide a benefit to the County as a whole, not only to the Don Pedro area residents.

2. Removal of Real Estate Signs:

Invoices #099115 & 109104 Total = \$51.96

This work was done pursuant to a Board Resolution (based on a Public Works' recommendation) to remove real estate advertisement signs from the County road right-of-way. The various real estate companies were notified of all non-complying signs and allowed a period of time to move them from the right-of-way. Most companies complied with this. Those who did not had their signs removed by County forces and were invoiced. Only one company did not pay. Public Works feels it is not cost effective to spend additional staff time trying to collect these two invoices.

3. Various Work at the Request of the Sheriff's Office/County Counsel:

These invoices were sent to the Sheriff's Office but never paid.

a. Invoice 0592124 \$102.28

This was for traffic control during last year's fire in Hunter's Valley.

b. Invoices 089117 & 099108 Total = \$449.33

This work was related to traffic control for two vehicle accident investigations by the Sheriff's Office and County Counsel.

c. Invoice 069206 \$711.53

This work was requested by the Sheriff's Office to repair and repave their parking facilities adjacent to Old Highway and 10th Street. This was accomplished while repaving a portion of Old Highway following the landslide repair/retaining wall project.

4. Haz-Mat Water Well Investigations:

Invoice 039203 \$51.35

This was for engineering services related to the County Health Department's requirement to test water wells near five County-owned suspected hazardous materials sites.

I would appreciate the Board's assistance in trying to correct these outstanding invoices. With the Board's authority, I will pay these costs from the line item identified within the Public Works Administration budget for Special Projects (\$2,235.41) and the Don Pedro 1-M budget (\$868.97). I am working on policies, procedures and organizational changes to minimize future problems of this nature.