



CALAVERAS-MARIPOSA COMMUNITY ACTION AGENCY

Request for Proposal 2018

Kristin Brinks,
Interim
Executive Director
CMCAA



Request for Proposal (RFP)

- Welcome & Purpose of Workshop
- RFP Changes for 2018
- Community Services Block Grant
- Calaveras-Mariposa CAA
 - *Strategic Plan 2017-2022*
 - *Community Action Plan 2018-2019*

Located at: (RFP page 3)

Mariposa Human Services

Calaveras Health & Human Services

Community Services Block Grant (CSBG)



Request for Proposal 2018

- Funding Cycle: 2018
 - *January to December 2018 (calendar fiscal year)*
- Project and Location
 - *Calaveras and/or Mariposa Counties*
- Project Objective
 - *Services for low-income and/or vulnerable populations*
- Project Scope and Specifications
 - *CMCAA Community Action Plan 2018-2019*
 - *CMCAA Strategic Plan 2017-2022*

Request for Proposal 2018

Scheduled Timeline

<u>MILESTONE</u>	<u>DATE</u>
Proposal Due Date	November 27, 2017
Contract Award Date	December 5, 2017
Contract Period Start:	January 1, 2018
Contract Period Ends:	December 31, 2018

Request for Proposal 2018 Proposal Scoring

- Project Concept & Scope-of-work – 15 points
- Project Outcomes- 10 points
- Financial and Budget Capability- 10 points
- Sustainability Plan- 10 points
- Bidder's Conference Attendance- 5 points

Total Points Possible: 50 Total

Request for Proposal 2018

- Project Proposal Expectations
- Proposal Selection Criteria
- Deadline to Submit Proposal
 - *Monday, November 27, 2017 at 4:30pm (No late proposals after this date/time will be accepted)*
- Proposal Submission Format
 - *Grant Narrative – 5 pages in length maximum (Attachments & RFP forms do not count in total page count)*
 - *Double-spaced*
 - *Size: 12 Font*
 - *COMPLETED PROPOSALS submitted via email only*
 - *Email by Deadline to: Kbrinks@co.calaveras.ca.us*

Request for Proposal *Checklist*

- Cover Sheet –Attachments Required as Exhibit I
- Grant Narrative (Review on next slide)
- Budget Forms
- Annual Service Projections
- Collaborative Partners Form
- Current Funding Sources
- Other Pending Applications
- Certification Regarding Lobbying

Grant Narrative

RFP 2018

- Project Concept & Scope-of-Work with Timeline
 - *Direct Services*
 - *Capacity Building*
 - *Alignment to CSBG, CMCAA CAP Plan and/or Strategic Plan*
 - *Projected number of individuals and/or families (grant period)*
 - *Proposed outcomes/results projected to achieve*
 - Data tracked and reported
- Budget Narrative
 - *Explanation of cost proposal*
 - *Equipment over \$5K will require additional explanation in the narrative*
- Sustainability Plan
 - *How proposing organization/entity intends to sustain services beyond the life of the grant. Planning for continued service delivery*
 - *Training and Technical Assistance identified to support capacity building and/or sustainability plan efforts*

Questions

- Write your Question(s)
- We will collect them today
- All Answers will be posted on the following websites where the CMCAA RFP 2018 is located:
 - *Mariposa Human Services:*
www.mariposacounty.org/index.aspx?nid=78
 - *Calaveras Health & Human Services*
www.hhsa.calaverasgov.us/HHSA/CMCAA

Posted by November 10, 2017



Thank you!



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