RESOLUTION - ACTION REQUESTED 2019-195

MEETING: April 16, 2019

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve Budget Action Reducing General Fund Contingency and Increasing Administration Training

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Reducing General Fund Contingency and Increasing Appropriations in the Administration Budget to Allow for Additional Staff Training ($6,000).

Administration has been actively engaged in County representation and professional growth this year. Additional training appropriates are being sought to ensure that the CAO and Assistant CAO can attend one additional conference in Los Angeles in May sponsored by Government Finance Officers Association (GFOA). It's a national conference, the location for which moves from state to state each year. We would not prioritize the conference every year, but its location in Southern California dramatically reduces the travel costs associated and seems to be too good an opportunity to miss. GFOA has also been chosen to be our ERP replacement consulting firm, so ensuring staff are familiar with current best practices will benefit that project as well.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve and staff will not attend conference.

FINANCIAL IMPACT:

General Fund Contingency will be reduced by $6,000 to cover additional expenses

ATTACHMENTS:

Budget Action - Administration Training (PDF)
Resolution - Action Requested 2019-195

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Marshall Long, District III Supervisor
SECONDER: Rosemarie Smallcombe, District I Supervisor
AYES: Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann
EXCUSED: Miles Menetrey
## BUDGET ACTION FORM

<table>
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<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
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<td>Training</td>
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<td>GENERAL CONTINGENCY</td>
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**TOTAL**

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### TRANSFER BETWEEN FUNDS

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**TOTALS**

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**ACTION REQUESTED:**

( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

(    ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION:**

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**DEPT HEAD SIGNATURE**

**DATE** 4/17/19

**APPROVED BY RES NO.** 19-195

**CLERK**

**DATE** 4-17-19

**AUDITOR’S USE ONLY**

**BA #**

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Budget Revision Form Revised 11/95