RESOLUTION - ACTION REQUESTED 2019-256

MEETING:       May 21, 2019

TO:            The Board of Supervisors

FROM:          Steve Dahlem, County Counsel

RE:            Approve Budget Action Transferring Funds Within County Counsel’s Budget

RECOMMENDATION AND JUSTIFICATION:
Approve Budget Action Transferring Funds Within the County Counsel’s Budget to Allow for Additional Training and Travel During Fiscal Year 2018/2019 ($1,200).

During the 2018/2019 fiscal year County Counsel had valuable but unforeseen training opportunities regarding CALAFCo, land use regulations, and disaster preparedness and response; as well as unexpected travel in connection with existing litigation.

All budget actions increasing or decreasing the Training and Seminars line item requires approval by the Board of Supervisors.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
Pursuant to Resolution No. 09-177 adopted by the Board of Supervisors on April 14, 2009, all budget actions increasing or decreasing the Training and Seminars line item must be approved by the Board.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

FINANCIAL IMPACT:
Transfer $1,200 from account 001-0113-431-0418 (Professional Services) to account 001-0113-431-0490 (Trainings & Seminars).

ATTACHMENTS:
Budget Action Form   (PDF)

RESULT:  ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:   Marshall Long, District III Supervisor
SECOND:  Merlin Jones, District II Supervisor
AYES:   Smallcombe, Jones, Long, Cann, Menetrey
**BUDGET ACTION FORM**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<td>001-</td>
<td>0113-431</td>
<td>0418</td>
<td>Professional Services</td>
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<tr>
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<td>0113-431</td>
<td>0490</td>
<td>Trainings &amp; Seminars</td>
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<td>GENERAL CONTINGENCY</td>
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**TRANSFER BETWEEN FUNDS**

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**TOTALS**

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<tbody>
<tr>
<td>$1,200</td>
<td>($1,200)</td>
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**ACTION REQUESTED:** (Check all that apply)

- [ ] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

- [X] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget another, or between categories within a budget unit;

**JUSTIFICATION:** Request a transfer of funds from the Professional Services Line to the Trainings & Seminars Line for additional training expen

**DEPT HEAD SIGNATURE**

**DATE** 6-4-19

**APPROVED BY RES NO.** 19-256

**CLERK**

**DATE** 6-4-19

**AUDITOR’S USE ONLY**

**Budget Revision Form Revised 11/95**