MEETING:       June 11, 2019

TO:          The Board of Supervisors

FROM:        Dallin Kimble, County Administrative Officer

RE:          Approve Budget Action Reducing General Fund Contingency and Increasing the LexisNexis Line Item

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Reducing General Fund Contingency and Increasing the LexisNexis Line Item to Cover the Cost of Contract Renewal for LexisNexis Law Library ($1,950.00).

The previous LexisNexis contract for the law libraries located at the library and the adult detention facility ended in the middle of the 2018-2019 fiscal year. Staff renewed the agreement, which included an increase that had not been anticipated in the FY19 budget process. The cost increase included additional services and training on the new services available.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board regularly approves changes to County budgets.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action. The county will break the agreement with LexisNexis

FINANCIAL IMPACT:

General Fund Contingency will be reduced by $1,950.00 to cover additional expenses

ATTACHMENTS:

Budget Action LexisNexis (003) (PDF)

RESULT:      ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER:       Rosemarie Smallcombe, District I Supervisor

SECONDER:    Merlin Jones, District II Supervisor

AYES:        Rosemarie Smallcombe, Merlin Jones, Marshall Long, Miles Menetrey

EXCUSED:     Kevin Cann
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
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<tr>
<td>304</td>
<td>0211-516</td>
<td>04-33</td>
<td>LexisNexis</td>
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<td>$1,950</td>
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<tr>
<td>304</td>
<td>0211-309</td>
<td>16-00</td>
<td>Transfer In</td>
<td></td>
<td>(1,950)</td>
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<tr>
<td>001</td>
<td>0161-427</td>
<td>07-81</td>
<td>Law Library Contribution</td>
<td></td>
<td>1,950</td>
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<tr>
<td>001</td>
<td>0104-414</td>
<td>10-90</td>
<td>General Contingency</td>
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<td>$1,950</td>
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</tbody>
</table>

**TOTAL**: $1,950  $1,950

**ACTION REQUESTED**: (Check all that apply)
- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

**JUSTIFICATION**: Contract ended mid fiscal year and renewal increase was not anticipated

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**DEPT HEAD SIGNATURE**

**DATE**: 1/4/9

**APPROVED BY RES NO**: [9-3] CLERK

**DATE**: 9-1-9

**AUDITOR’S USE ONLY**

**BA #**

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Budget Revision Form Revised 11/95