RESOLUTION - ACTION REQUESTED 2019-362

MEETING: June 25, 2019

TO: The Board of Supervisors

FROM: Mike Healy, Public Works Director

RE: Approve Budget Action Form Reallocating Funds Within the Fleet Budget ($67,000)

RECOMMENDATION AND JUSTIFICATION:

Approve Budget Action Transferring Funds within Fleet Appropriated Funding to offset a budget category shortfall of $67,000.

This Action will appropriate $67,000 into the 04 Category to avoid categorical shortfall.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely authorizes transfers within a Budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will result in a categorical shortfall in the 04 category and an inability to pay vendor invoices.

FINANCIAL IMPACT:

No impact to the General fund. Fleet is an Internal Service Fund and sufficient appropriated funds are available to accommodate this transfer.

ATTACHMENTS:

Budget Action ID #9487 (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey
# BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0195</td>
<td>Account Clerk I/II</td>
<td></td>
<td></td>
<td>$31,000</td>
</tr>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0201</td>
<td>Extra Help</td>
<td></td>
<td></td>
<td>$36,000</td>
</tr>
<tr>
<td>700</td>
<td>0305-584</td>
<td>0412</td>
<td>Maintenance of Equipment</td>
<td></td>
<td></td>
<td>$67,000</td>
</tr>
</tbody>
</table>

**TRANSFER BETWEEN FUNDS**

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
</table>

**TOTALS**

<table>
<thead>
<tr>
<th>INCREASE</th>
<th>DECREASE</th>
</tr>
</thead>
<tbody>
<tr>
<td>$67,000</td>
<td>$67,000</td>
</tr>
</tbody>
</table>

**ACTION REQUESTED:** (Check all that apply)

1. Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

**JUSTIFICATION:** Allocate the Maintenance of Equipment account from Account Clerk I and Extra Help accounts.

700 FLEET

**DEPT HEAD SIGNATURE**

**DATE:** 6-10-19

**APPROVED BY RES NO.** 19-362

**CLERK**

**DATE:** 6-25-19

**AUDITOR’S USE ONLY**

**BA#**

Budget Action Form Revised 11/95