RESOLUTION - ACTION REQUESTED 2019-221

MEETING: April 23, 2019
TO: The Board of Supervisors
FROM: Sarah Williams, Planning Director
RE: Planning Budget Adjustment

RECOMMENDATION AND JUSTIFICATION: Approve Planning Budget Adjustment to increase Revenues and Increase Expenditures in the Professional Services Line to allow for payment to Ascent Environmental (consultant) for additional work on the Tenaya Cabins project.

After the Tenaya Cabins Budget unit had been closed, there became a need for additional consultant work because of an EIR addendum. Payment for this work was provided to Mariposa County Planning on 1/18/19 as evidenced by receipt # 310067 from Blair, Church and Flynn (agent for the Tenaya Cabins/Delaware North).

The payment that was received by the Mariposa County Planning Department was receipted as revenue.

In order to pay the consultant, the Professional Services line in the Planning Budget must also be increased accordingly.

There are no anticipated additional consultant fees associated with this project, as the consultant contract has ended.

There is no fiscal impact to the General Fund as this expense is a wash.

Because this transaction was not budgeted in FY 2018-2019 and was not addressed in the Mid Year budget, it needs to come before the Board of Supervisors for approval.

BACKGROUND AND HISTORY OF BOARD ACTIONS:
The Board of Supervisors Approved the Amended Site Plan and Conditions for this project on March 19, 2019 per Resolution # 2019-145 which included an EIR addendum.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION: If not approved, Planning's Professional Services line will be short; other anticipated consultant work prior to the end of the FY would not be able to be paid.
FINANCIAL IMPACT:
Budgeted revenue in the Planning budget will increase $4,820 to offset the cost of the Ascent Environmental invoice. No net impact to General Fund.

ATTACHMENTS:
190201 Ascent Tenaya Cabins EIR Addendum Contract  (PDF)
190118 pymt recvd from Blair Church and Flynn for Tenaya Cabins  (PDF)
190319 ascent invoice   (PDF)
190405 budget action form signed by sw   (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER: Rosemarie Smallcombe, District I Supervisor
SECONDER: Merlin Jones, District II Supervisor
AYES: Smallcombe, Jones, Long, Cann, Menetrey
### BUDGET ACTION FORM

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT/DIV</th>
<th>ACCOUNT</th>
<th>DESCRIPTION</th>
<th>PROJECT</th>
<th>INCREASE</th>
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<tr>
<td>001</td>
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<td>307-8701</td>
<td>Planning Revenues</td>
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<td>($4,820)</td>
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<td>001</td>
<td>0249</td>
<td>575-0418</td>
<td>Prof Services</td>
<td>Tenaya Cabins</td>
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<td>$4,820</td>
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### TRANSFER BETWEEN FUNDS

<table>
<thead>
<tr>
<th>DEBIT</th>
<th>CREDIT</th>
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$0 $0

**ACTION REQUESTED:** (Check all that apply)

- [x] Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

- [ ] Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories with a budget unit;

**JUSTIFICATION:**

Consultant work for Tenaya Cabins project was paid to the County and receipted as revenue in error. Adjusting the revenue line and increasing the professional services line to accommodate the payment to this consultant. No cost to the county as this was a pass through fee.

**DEPT HEAD SIGNATURE**

**DATE 4/6/19**

**APPROVED BY RES NO. 19-221**

**CLERK**

**DATE 4-23-19**

**AUDITOR'S USE ONLY**

**BA#**