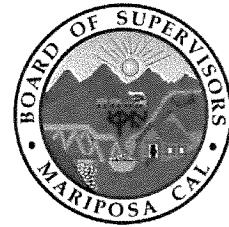




MARIPOSA COUNTY

Clerk of the Board of Supervisors · (209) 966-3222



RESOLUTION - ACTION REQUESTED 2021-14

MEETING: January 5, 2021
TO: The Board of Supervisors
FROM: Rene LaRoche, Clerk of the Board
RE: Set the Board's Meeting Schedule for 2021

MINUTE ORDER ATTACHED

RECOMMENDATION AND JUSTIFICATION:

Set the Board's 2021 meeting schedule.

Under Mariposa County Code (MCC) Chapter 2.04 (attached,) the Board must hold regular meetings the first four Tuesdays of every month, unless there is a county-wide election, or a meeting is cancelled or rescheduled by Board action. What the Board is now being asked to consider, are deviations to that schedule; specifically, the addition of one Special Meeting in January, and the cancellation of two Regular Meetings (one in September and the other in December.)

In considering the 2021 schedule, the first thing to note is that there are no elections this year and, consequently, no meeting cancellations for one.

Additionally, unlike past years, the 2021 schedule does not set any Special Meetings for Department Head Performance Reviews. For the last two years, it has been necessary to conduct the reviews at the end of multiple, Regular Meetings due to various emergencies and scheduling conflicts. While scheduling in this way caused the evaluations to span a greater number of weeks, it better suited the needs of the Board and the Department Heads. Consequently, staff is proposing to continue scheduling reviews on Regular Meeting dates going forward, most likely beginning in late April or early May (depending on schedules.)

In terms of conferences and outside meetings, much of that information is still unavailable for many of the events that the Board normally attends and, therefore, not considered here. Additional items will be brought before the Board should those events be scheduled in ways that conflict with the meeting schedule.

Given the above, the only changes recommended to the Board's meeting schedule are the following:

Addition of one Special Meeting:

- **January 6 - 8, 2021** - for the annual Strategic Planning Retreat

Cancellation of the following two Regular Meetings:

- **September 7, 2021** - the day after Labor Day

Resolution - Action Requested 2021-14

- **December 28, 2021** - the week between Christmas and New Year's Day

Chapter 2.64.020 of the County Code regarding Legal Holidays, as well as the list of 2021 holidays, are also attached for reference as some Supervisors and Department Heads may be absent around holidays.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board annually considers its schedule at the first meeting of the year rather than schedule an agenda item for each change during the year.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board takes no action, the meeting schedule mandated by County Code will remain unchanged. The Board may also alter the proposed schedule prior to taking an action.

ATTACHMENTS:

2021 Calendar - Proposed (PDF)
2021 BOS Meeting Schedule - Proposed (PDF)
Legal Holidays for 2021 (PDF)
County Code 2.04 - BoS Meetings (PDF)
County Code 2.64 Hours and Holidays (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Tom Sweeney, District II Supervisors

AYES: Sweeney, Forsythe, Smallcombe, Long, Menetrey



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222



MARSHALL LONG, CHAIR	DISTRICT III
ROSEMARIE SMALLCOMBE, VICE-CHAIR	DISTRICT I
TOM SWEENEY	DISTRICT II
WAYNE FORSYTHE	DISTRICT IV
MILES MENETREY	DISTRICT V

MARIPOSA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

TO:	FILE
FROM:	RENÉ LaROCHE/Clerk of the Board <i>RL</i>
SUBJECT:	Conduct a Public Hearing to Consider Applicant for Appointment to Fill the Unexpired Term of the Mariposa County Sheriff - Coroner - Public Administrator
RESOLUTION:	2021-014

The following action was taken by the Mariposa County Board of Supervisors on **January 5, 2021:**

K.4. Clerk of the Board of Supervisors RES-2021-14

Set the Board's 2021 Meeting Schedule

René LaRoche gave the staff report noting that there is no January Strategic Meeting, and she inquired as to what the Board wanted to do with the December 21st meeting. No public comment. Board discussion ensued.

ACTION: *Adopt the schedule as presented with the special meeting for the Strategic Planning in January removed, and with the December 21, 2021 meeting cancelled.*

RESULT: ADOPTED [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Tom Sweeney, District II Supervisors

AYES: Sweeney, Forsythe, Smallcombe, Long, Menetrey

2021 Board of Supervisors Meeting Schedule (Adopted)

JANUARY:

January 5th
January 12th
January 19th
January 26th

FEBRUARY:

February 2nd
February 9th
February 16th
February 23rd

MARCH:

March 2nd
March 9th
March 16th
March 23rd
March 30th

No Board meeting - Fifth Tuesday

APRIL:

April 6th
April 13th
April 20th
April 27th

MAY:

May 4th
May 11th
May 18th
May 25th

JUNE:

June 1st
June 8th
June 15th
June 22nd
June 29th

No Board meeting - Fifth Tuesday

JULY:

July 6th
July 13th
July 20th
July 27th

AUGUST:

August 3rd
August 10th
August 17th
August 24th
August 31st

No Board meeting - Fifth Tuesday

SEPTEMBER:

September 7th -
September 14th
September 21st
September 28th

CANCELLED (Follows Labor Day)

OCTOBER:

October 5th
October 12th
October 19th
October 26th

NOVEMBER:

November 2nd
November 9th
November 16th
November 23rd
November 30th

No Board meeting - Fifth Tuesday

DECEMBER:

December 7th
December 14th
December 21st -
December 28th -

CANCELLED for holidays

CANCELLED for holidays

JANUARY 2022:

January 4th

January						
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31						

February						
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28						

March						
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April						
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25	26	27	28	29	30	

May						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
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6	7	8	9	10	11	12
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July						
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August						
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September						
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October						
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24	25	26	27	28	29	30
31						

November						
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14	15	16	17	18	19	20
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28	29	30				

December						
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12	13	14	15	16	17	18
19	20	X	22	23	24	25
26	27	X	29	30	31	

Holiday
 5th Tuesday
 Sept. TBD: RCRC Annual Meeting
 Meeting Date
 Meeting Cancelled

Feb 20 - 24: NACo Leg. Conference (D.C.)
 May TBD: NACo West. Interstate Reg. Conf
 July 16-19: NACo Annual Conference (Austin, Tx)

(Usually Thurs. & Fri.)
 Nov. 30 - Dec 3: CSAC Annual Meeting

Holidays:

- Jan. 1st - New Years
- Jan. 18 - Martin Luther King Day
- Feb. 15th - Presidents' Day
- May 31st - Memorial /Day
- July 5th - Independence Day
- Sept. 6th - Labor Day
- Oct. 11th - Columbus Day
- Nov. 11th - Veterans Day
- Nov. 25th & 26th - Thanksgiving
- Dec. 24th - Christmas

Legal Holidays for 2021

The following are established as legal holidays in the County, pursuant to Government Code Sections 67000, 10953, and 19854:

	<i>2021</i>
New Year's Day	Friday, January 1 st
Birthday of Martin Luther King, Jr.	Monday, January 18 th
Washington's Birthday	Monday, February 15 th
Memorial Day	Monday, May 31 st
Independence Day	Monday, July 5 th
Labor Day	Monday, September 6 th
Columbus Day	Monday, October 11 th
Veterans Day	Thursday, November 11 th
Thanksgiving Day	Thursday & Friday, November 25 th & 26 th
Christmas Day	Friday, December 24 th
New Year's Day, 2022	Friday, December 31 st