



# MARIPOSA COUNTY

Administration • 966-3222



## RESOLUTION - ACTION REQUESTED 2021-35

MEETING: January 26, 2021  
TO: The Board of Supervisors  
FROM: Dallin Kimble, County Administrative Officer  
RE: Interim HR Director Amendment

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve an Amendment to the Agreement with W. Brown Creative Partners for Interim HR Director Services; and Authorize the Board of Supervisors Chair to Sign the Amendment.

This amendment would extend the agreement by 31 days and increase the not-to-exceed compensation amount by \$35,000 to meet both projected costs and expenses already incurred.

In May 2020, the Board directed staff to enter an agreement with W. Brown Creative Partners for interim HR director services. The resulting agreement took effect June 1, 2020, and provided a not-to-exceed amount of compensation set at fifty thousand dollars (\$50,000).

While it was originally conceived that this agreement would only be necessary for a few months during the recruitment process, it has continued to be used into the new year. Invoices submitted in December show that the County had received \$64,844.65 in services through the end of November. December and January invoices are project to be approximately \$9,000 each.

Following Board direction, staff is now concluding a successful recruitment process for the HR director role. Accordingly, this amendment is requested to ensure the County can meet its obligations to W. Brown Creative Partners for interim HR director services.

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Effective June 1, 2020, the county administrative officer approved an agreement with W. Brown Creative Partners for a not-to-exceed amount of \$50,000 (attached).

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve. The County will be unable to meet its obligation to W. Brown Creative Partners.

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Amend and approve. The Board could direct an amendment for additional time and/or compensation. Terms would need to be negotiated with the contractor for approval at a later date.

**FINANCIAL IMPACT:**

**Sufficient funds for this agreement amendment are included in the FY21 budget for human resources.**

**ATTACHMENTS:**

**Interim HR Director Agreement (PDF)**

**Interim HR Director Amendment (PDF)**

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Miles Menetrey, District V Supervisor

**SECONDER:** Tom Sweeney, District II Supervisors

**AYES:** Smallcombe, Sweeney, Long, Forsythe, Menetrey