



MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2021-90

MEETING: February 23, 2021

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Renew Microsoft 365 License Agreement for \$92,700 July 2020 to July 2021

RECOMMENDATION AND JUSTIFICATION:

Approve the Renewal Agreement with Tangent for 10 Microsoft 365 Licenses, and Adding 370 New Licenses, in an Amount Not to Exceed \$92,700 with a Term of July 5, 2020 through July 5, 2021; and Authorize the Board of Supervisors Chair to Sign the Agreement.

Mariposa County has completed the transition to Microsoft 365 for the majority of staff. Technical Services is still working to meet requirements from the Department of Justice to enable the Sheriff's department to make the transition as well. We anticipate that will occur later this year.

We want to acknowledge that this contract is retroactive from July 5, 2020. The work to implement, transition and train staff overshadowed the work to finalize the contract. The COVID-19 Pandemic forced Mariposa County to support teleworking staff more rapidly than originally anticipated, which exacerbated the delay in the contracting process. When invoices were received, we realized that we had not taken this step to ensure approval of the contract and pay for the licenses.

Microsoft 365 has been tremendously valuable for staff, particularly as we struggle with a new normal in terms of teleworking and flex schedules. This is a terrific step in ensuring we maintain and improve productivity and community services in our constantly changing world.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The board routinely reviews and approves contracts of this size and scope.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve, and staff would return to server-based, computer-specific mechanisms of document generation, storage, and communication.

FINANCIAL IMPACT:

The budget for this contract is included in the FY21 budget.

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ATTACHMENTS:

Tangent Contract (PDF)

Tangent Email Contract Change Request Confirmation (PDF)

Tangent and Microsoft 365 Memo (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey