



MARIPOSA COUNTY

HHS/Public Health · (209) 966-2000



RESOLUTION - ACTION REQUESTED 2021-166

MEETING: April 6, 2021
TO: The Board of Supervisors
FROM: Shannon Gadd, Health and Human Services Agency Director
RE: Authorize an Increase of Extra-Help Hours Beyond 999 Hours

RECOMMENDATION AND JUSTIFICATION:

Approve an Increase in Extra-Help Hours from 999 Hours to 1,300 Hours for an Administrative Analyst I Extra-Help Position in the Health & Human Services Public Health Branch.

The additional hours are needed due to the COVID-19 Pandemic. This position is Public Health's main epidemiologist and we need the expertise to analyze data which assists in making decisions regarding COVID-19.

For this reason, it is necessary to increase the hours worked by the Administrative Analyst I Extra-Help position to ensure epidemiologist services and data analyst continues to be provided to the Public Health Branch during the COVID-19 Pandemic. If the employee works the additional 301 hours, the cost will be approximately \$9,482.

Extra-Help positions can work up to 860 hours. The Human Resources Director can approve additional hours up to 999 hours because of need. Addition of any hours above 999 requires Board approval. This increase in hours will allow the Public Health Branch to keep functioning with an epidemiologist for the remainder of the fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved the increase of Extra-Help hours for other positions.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board chooses not to increase the Extra-Help hours, it may have a negative impact on the Public Health Branch ability to provide a data analyst to inform decisions regarding COVID-19.

FINANCIAL IMPACT:

There is no impact to the General Fund. There is sufficient COVID-19 grant funding to cover the costs of the additional hours.

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RESULT: **ADOPTED BY CONSENT VOTE [UNANIMOUS]**

MOVER: Miles Menetrey, District V Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey