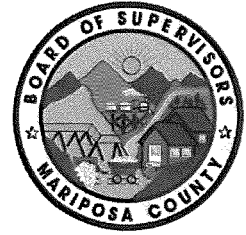


MARIPOSA COUNTY

Sheriff's Office · 209 966-3615



RESOLUTION - ACTION REQUESTED 2021-547

MEETING: September 28, 2021
TO: The Board of Supervisors
FROM: Jeremy Briese, Sheriff
RE: First Amendment to Services with Permitium, LLC

RECOMMENDATION AND JUSTIFICATION:

Approve the First Amendment to the Statement of Work Agreement with Permitium, LLC Inc. for the purpose of maintaining the digital application process of the Sheriff's Office Concealed Carry Weapons (CCW) Permit Program; and Authorize the Board of Supervisors Chair to Sign the Amendment.

The Amendment to the Statement of Work will add the additional services of other Fingerprint Applications to the original agreement.

Permitium, LLC, is a well known business that provides secure twenty-four hour online access for CCW clients to apply for, renew and modify their Mariposa County Sheriff's Office CCW permits, as well as make appointments and track the status of their application. In addition to the Mariposa County Sheriff's Office, Permitium, LLC, is used by several law enforcement agencies to help manage their CCW programs. We currently contract with Permitium for this service.

The program is provided at no cost to Mariposa County. However, Permitium, LLC, will charge customers a convenience fee of \$4.00 per transaction, plus 2.9% if customers choose to pay for the online service via credit and/or debit card.

Permit funds will be collected by Permitium, LLC and distributed to Mariposa County Sheriff's Office monthly. Permit holders will continue to be able pay with cash or check directly to the Sheriff's Office if they do not wish to participate in the online service program.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has supported a prior FY agreement with Permitium when the Sheriff employed their program services for a web-based ccw platform.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board does not support this First Amendment it will limit the services that Permitium will provide and require a secondary vendor to be identified to handle the other finger print applications.

FINANCIAL IMPACT:

No financial impact to the General Fund as the expense is paid directly by the CCW Permit Holders / Applicants

ATTACHMENTS:

21-22 Signed (PDF)

First Amendment with Addendum (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Wayne Forsythe, District IV Supervisor

AYES: Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe

ADDENDUM 1 to USER LICENSE AGREEMENT FOR ONLINE WEAPONS PERMIT APPLICATION BETWEEN MARIPOSA COUNTY SHERIFF AND PERMITIUM LLC

STATEMENT OF WORK – EXHIBIT 1

Implementation Plan

- Configure the additional instance of the new Permitium solution based on the Sheriff's current fingerprinting process and Permitium's demonstration site
- Refine the new Permitium solution through an iterative process based on input received from the Sheriff's staff during the testing phase
- Test the Permitium solution, revise as needed and prepare it for production
- Provide training for the Sheriff's staff as needed
- Provide ongoing support, hosting and management of the Permitium Solution

Implementation Team

Permitium	Support Team		855-712-PERM	support@permitium.com
Client	Executive Sponsor			
	Project Manager			

Data and Security

All data collected in the Sheriff's instance of PermitDirector is the property of the Client. Permitium does not own and will not distribute data without the written consent of the Client. All passwords placed within the system are encrypted and not accessible by the Permitium staff.

Cost of Service

To be added to existing PermitDirector software:

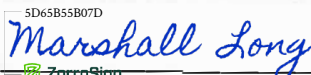
\$4.00 passed on as a convenience fee back to the applicant for each application submitted.

Other Fingerprint Applications

Credit card company fees are passed through to the applicant by Permitium based on our contract rate. The current rate is \$.30 per transaction plus 2.9% of the total transaction. Cash transactions can be paid at no additional cost at counter.

If Client elects to offer some or all services for free, transaction convenience fees still apply.

MARIPOSA COUNTY SHERIFF:

Signed: 
 5D65B55B07D
 ZorroSign

Print Name: Marshall Long _____

Title: Board Chair _____

Date: 10/15/2021 _____

Permitium
 5D65B55B091
 
 ZorroSign
 Matt Solomon, Managing Partner

Approved as to Legal Form:
 5D65B55B073
 
 ZorroSign
 Steven W. Dahlem, County Counsel