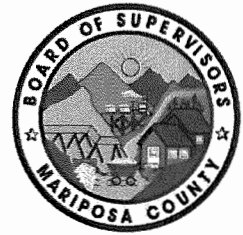


MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2021-548

MEETING: September 28, 2021
TO: The Board of Supervisors
FROM: Dallin Kimble, County Administrative Officer
RE: Approve Second Amendment with Graviton and Budget Action (\$75,000)

RECOMMENDATION AND JUSTIFICATION:

Approve Second Amendment to Agreement with Graviton Consulting Services for Out of Scope Tasks Associated with Running Payroll in September in Oracle Enterprise Resource Planning (ERP) Increasing the Amount by \$75,000, to a New Amount Not to Exceed \$1,729,802; Authorize the Board of Supervisors Chair to Sign the Amendment; and Approve Budget Action Recognizing Unanticipated Funds in General Fund Beginning Fund Balance and Transferring Funds to Cover the ERP Software Implementation Agreement (\$75,000).

Unanticipated Funds are the result of higher than budgeted Transient Occupancy Tax (TOT) Revenue in FY2020/2021.

The majority of the implementation process is completed and staff are successfully entering their time, paying bills, managing suppliers, and more in Oracle. While tremendous effort was dedicated to running payroll in August in Oracle, it was ultimately done in AS400, Mariposa County's historical system. The County will be working to run payroll out of Oracle in September instead, and the setup and execution is complex enough to require additional support from the implementation consulting team, Graviton Consulting Services.

It is important to note that the Graviton Consulting Services team has gone above and beyond in supporting this project, putting in countless late night, early morning, and weekend hours. The payroll process in August was no exception to that. In the end, the need for accuracy and the strict timeline associated created a situation in which the only possible option was to defer payroll implementation until September. We feel fortunate to continue to work with the Graviton Consulting Services payroll specialist team as we work toward true payroll implementation.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Resolution 2021-183: Approve Amendment to Agreement for a Program as a Service (PaaS) Add-On with Graviton for Oracle Enterprise Resource Planning (ERP) Implementation Consulting Services in an Amount Not To Exceed \$12,400; Authorize the Board of Supervisors Chair to Sign the Amendment; and Approve Budget Action

Transferring Funds Between Health and Human Services Agency (HHSA) and The ERP Implementation Capital Improvement Fund to Cover Cost of Agreement (\$12,400).

Resolution 2020-234: Approve Enterprise Resource Planning (ERP) Agreement with Graviton Consulting and Oracle; and Authorize Board of Supervisors Chair to Sign

Resolutions 2020-283: Ratify Contract Signature for Enterprise Resource Planning ERP with DLT for Oracle Software

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve and ask Mariposa County staff to run payroll in Oracle without additional support from consultants.

ATTACHMENTS:

Graviton Agreement Amendment Second 2021 (PDF)

Graviton Second Amendment Budget Action (PDF)

Agreement_2020-234 graviton (PDF)

Agreement_2021-183 (PDF)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Wayne Forsythe, District IV Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Rosemarie Smallcombe, Tom Sweeney, Marshall Long, Wayne Forsythe

**SECOND AMENDMENT TO AGREEMENT FOR ENTERPRISE RESOURCE
PLANNING IMPLEMENTATION CONSULTING SERVICES**

THIS SECOND AMENDMENT TO AGREEMENT FOR ENTERPRISE RESOURCE PLANNING IMPLEMENTATION CONSULTING SERVICES, is made and entered into this 28th day of September 2021, by and between the County of Mariposa, a political subdivision of the State of California, hereinafter referred to as “**County**,” and Graviton Consulting Services, hereinafter referred to as “**Contractor**.”

WHEREAS, County and Contractor have heretofore entered into an Agreement dated May 5th, 2020 wherein **Contractor** agreed to provide Oracle Enterprise Resource Planning ERP implementation consulting services; and

WHEREAS, County and Contractor entered into a 1st Amendment to Agreement, dated April 13, 2021, increasing the Scope of Work and adding \$12,400 in compensation; and

WHEREAS, County and Contractor desire to amend said Agreement to extend the term of the Agreement;

WHEREAS, County and Contractor desire to amend said Agreement to change the compensation to be provided to **Contractor**;

WHEREAS, County and Contractor desire to amend said Agreement to change the scope of work to be provided by **Contractor**;

NOW THEREFORE, the parties hereto in consideration of the mutual covenants herein recited, hereby agree as follows:

1. Paragraph 1, “**TERM**,” is hereby amended to extend the term of the Agreement to October 31st, 2021.
2. Paragraph 2, “**COMPENSATION**,” is hereby amended to provide that an additional \$75,000 will be added to the original amount of \$1,642,402, and the first amendment amount of \$12,400, making the total compensation paid to **Contractor** not to exceed amount of \$1,729,802.
3. Paragraph 3, “**SCOPE OF WORK**,” is hereby amended to provide that **Contractor** agrees to provide the following additional services: address the additional tasks beyond the scope of implementation that Graviton will need to perform, to support the County in running production payroll in the month of September.
4. Paragraph 4: Except as herein amended, the Agreement dated May 5th, 2020 as amended by the 1st Amendment, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed on the date first above written.

COUNTY OF MARIPOSA

CONTRACTOR

5BB35668AB5

 *Marshall Long*

Marshall Long, Chair
Board of Supervisors

5BB35668AC9

 *Vineet Srivastava*

Vineet Srivastava, President
Graviton Consulting Services

COUNTERSIGNED:
(*Government Code §25103*)

APPROVED AS TO FORM:

5BB35668ABF

 *Tracy Gauthier*

Rene LaRoche
Clerk of the Board

5BB35668AAB

 *Steven W. Dahlem*

Steven W. Dahlem
County Counsel



Statement of Work No. Mariposa-2021-
09-07

Change Order 01

County of Mariposa

Table of Contents

INTRODUCTION	3
SCOPE OF WORK	3
ASSUMPTIONS	4
RATES, TERM, AND INVOICING	4
SIGNATURES.....	6

Introduction

Graviton Consulting Services (“Graviton”) has implemented Oracle Cloud EPM, ERP, and HCM for the County of Mariposa (“the County”). The County has deferred the execution of the first payroll in the new production environment to September 2021.

This Change Order addresses the additional tasks beyond the scope of implementation that Graviton will need to perform, to support the County in running production payroll in the month of September.

Graviton will deploy consultants to provide these services; the work will be performed remotely and directed out of Graviton’s corporate headquarters in Sacramento, CA.

Scope of Work

The scope of work related to this Change Order is divided between the County and Graviton.

The County will complete the following:

1. Provide the list of staff corresponding to Sheriff and MCMCO by close of business on 09/03/2021.
2. Provide payroll balances as of 08/31/2021 for all employees by close of business on 09/09/2021. This will include all new hires from the month of August 2021 and will exclude all terminations from the month of August 2021.
3. Provide approved timesheets for September 2021 by close of business on 09/17/2021.
4. Provide an example of an employee with the adjustment issue, by close of business on 09/09/2021.
5. Initiate testing of the payroll ACH file with the bank, by close of business on 09/10/2021.

Graviton will complete the following as part of this scope of work.

1. Update the implemented logic to address the following decisions:
 - 1.1. Updates to the calculation for Field Training, Swing Shift, Night Shift, and Out of class.
 - 1.2. Employees separating just from their assignments should NOT get the leave balance payout.
 - 1.3. Comp earned to be removed from the FLSA calculation.
2. Load the payroll balances provided by the County.
3. Support the County in reviewing the data provided. This includes the initial data, as well as any updated/ corrected data.
4. Process the September payroll jointly with the County staff.

5. Update the payroll ACH file as needed by the bank.
6. Generate a report to list Scheduled Hours, Worked Hours and system generated adjustments for Non-Safety employees.

Assumptions

1. The staff corresponding to MCMCO will be processed as per “payroll by exception”. i.e., these staff will be treated as salaried, and their payroll will be processed at a flat 173.33 hours per employee per month. Any adjustments over and above this will be made manually by the County HR/ Payroll team. FLSA calculation for these staff will be performed manually by the County HR/ Payroll team.
2. The staff corresponding to MCMCO will not be considered for Project Costing.
3. If the County is not able to provide Graviton with the information needed to run the payroll by close of business on 09/17/2021, then the payroll execution will be deferred to a subsequent month. In such case, Graviton and the County will jointly discuss the revised schedule and Graviton will provide the corresponding Change Order to the County.

Rates, Term, and Invoicing

All professional fees and expenses related to this scope of work will be performed on a Fixed Price basis. The cost for the services is **\$75,000** (Seventy-five Thousand Dollars). The details of this estimation are as per the following table.

Resource Name	Role	Rate	Hours	Amount
Vineet Srivastava	Solution Architect	\$0	80	\$0
Prashant Jejurikar	Project Manager	\$0	20	\$0
Sree Jangiti	Functional Consultant	\$150	200	\$30,000
Gary Clark	Functional Consultant	\$150	100	\$15,000
Charu Vij	Technical Consultant	\$150	200	\$30,000
TOTAL				\$75,000

Estimated Start Date: 09/01/2021

Estimated End Date: 10/15/2021

Invoicing: Graviton will invoice the County for the services provided as per the following schedule. The invoicing terms will be Net 30.

Payment Milestone	Amount
Professional Services for Sep 2021	\$60,000
Professional Services for Oct 2021	\$15,000

Payment Milestone	Amount
TOTAL	\$75,000

Travel Costs: Graviton will provide onsite services with prior County approval. For any onsite services provided, Graviton will invoice the County for Travel costs at actuals, subject to the County's travel policies.

Change Requests: Any Change Requests to this Statement of Work will be jointly reviewed by the County and Graviton and will be executed upon mutual approval.

Signatures

Graviton Consulting Services

County of Mariposa

By: _____
(signature)

By: _____
(signature)

Name: Vineet Srivastava

Name:

Title: President

Title:

Address:

Address:

8801 Folsom Blvd, Ste #120
Sacramento, CA 95826