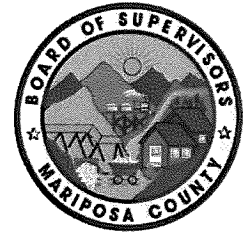


MARIPOSA COUNTY

Administration/Community Development · 966-3222



RESOLUTION - ACTION REQUESTED 2021-588

MEETING: October 19, 2021

TO: The Board of Supervisors

MINUTE ORDER ATTACHED

FROM: Dallin Kimble, County Administrative Officer

RE: Establish Childcare Task Force

RECOMMENDATION AND JUSTIFICATION:

Adopt a Resolution Establishing the Childcare Task Force (CCTF) To Direct The Process Of Identifying Additional Needs And Assisting With The Startup Of New Child Care Providers.

In 2019, a Childcare Needs Assessment was conducted by the Mariposa County Health & Human Services Agency in collaboration with First Five of Mariposa County and the Local Child Care Planning Council (LCCPC). The assessment confirmed that access to childcare continues to be a struggle in Mariposa County. It is a struggle that has worsened during the ongoing novel coronavirus pandemic.

The Mariposa County Economic Development Division is interested in establishing a task force of nine voting members to help attract and expand local in-home and commercial childcare facilities. Activities will include pursuit of continuing education programs for high school students, application for and management of grant funds, and other efforts to promote new or expanding childcare services in Mariposa County.

The Board adopted resolution number 2021-306 to submit a grant application for a child care feasibility study through the Economic Development Division. While that application is still pending, the task force, if established, could help guide the study as an initial effort.

Child care is a community issue addressed in the General Plan (Section 6.2.07 in particular) and the Economic Vitality Strategy (EVS). It is appropriate for a task force of community stakeholders to address this critical need. This task force would work in coordination with First 5, ICES, the LCCPC and other agencies. If approved, recruitment of committee members would begin and selected candidates would be presented to the Board in a future meeting for appointment. Meeting agendas and minutes will be available via the County's integrated agenda management platform.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

In 2019, a Child Care Needs Assessment for Mariposa County was completed.

In 2021, staff submitted a grant application for a child care feasibility study.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the creation of the task force. Staff will continue to look for child care solutions but may not have as much community involvement or input.

FINANCIAL IMPACT:

Direct financial impact on the General Fund is not anticipated as a result of the activities of this committee.

ATTACHMENTS:

Resolution (PDF)

Childcare Assessment 2019 - FINAL (PDF)

Notice of Vacancy for Child Care Task Force (PDF)

RESULT: ADOPTED AS AMENDED [UNANIMOUS]

MOVER: Rosemarie Smallcombe, District I Supervisor

SECONDER: Tom Sweeney, District II Supervisors

AYES: Smallcombe, Sweeney, Long, Forsythe, Menetrey



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222




MARSHALL LONG, CHAIR
ROSEMARIE SMALLCOMBE, VICE-CHAIR
TOM SWEENEY
WAYNE FORSYTHE
MILES MENETREY

DISTRICT III
DISTRICT I
DISTRICT II
DISTRICT IV
DISTRICT V

MARIPOSA COUNTY SUPERVISORS MINUTE ORDER

TO: DALLIN KIMBLE/County Administrative Officer

FROM: RENÉ LaROCHE/Clerk of the Board 

SUBJECT: Adopt a Resolution Establishing the Childcare Task Force (CCTF) to Direct the Process of Identifying Additional Needs and Assisting with the Startup of New Child Care Providers

RESOLUTION: 2021-588

The following action was taken by the Mariposa County Board of Supervisors on **October 19, 2021:**

I.2. Administration/Community Development RES-2021-588

Adopt a Resolution Establishing the Childcare Task Force (CCTF) to Direct the Process of Identifying Additional Needs and Assisting with the Startup of New Child Care Providers

Dallin Kimble introduced Tara Schiff/Economic Development Specialist who gave the staff report. During public comment, the item was urged by Marilyn Saunders/Economic Development Corporation, Nikki West/First 5 Mariposa Executive Director, and Staci Johnston/Calaveras Mariposa Community Action Agency. Ms. Johnston also advised that she once had a large daycare facility and noted that she sees this as a huge opportunity. In response to Supervisor Smallcombe's inquiry, Ms. Johnston discussed the expertise that she sees as being needed by members on this committee, with an emphasis on lived experiences. Steven W. Dahlem/County Counsel noted a correction to the resolution.

CORRECTION:

In the first whereas paragraph of the resolution, add the word "conducted" after the word "county."

**STATE OF CALIFORNIA
COUNTY OF MARIPOSA
BOARD OF SUPERVISORS**

Resolution No. 21-588 A RESOLUTION TO ESTABLISH THE CHILD CARE TASK FORCE (CCTF) TO DIRECT THE PROCESS OF IDENTIFYING ADDITIONAL NEEDS AND ASSISTING WITH THE STARTUP OF NEW CHILD CARE PROVIDERS

WHEREAS, in 2019, Mariposa County conducted a county-wide child care needs assessment in collaboration with First Five of Mariposa; and

WHEREAS, the child care needs assessment identified the need for additional child care providers within the County; and

WHEREAS, in July 2021, Mariposa County applied for a Community Development Block Grant to fund a child care feasibility study; and

WHEREAS, the economic development specialist has been working with First Five of Mariposa, ICES and the Calaveras-Mariposa Community Action Agency (CMCAA) to determine solutions to the crisis; and

WHEREAS, a coordinated and focused effort to direct the child care efforts will help efficiently implement the needs identified in the 2019 study; and

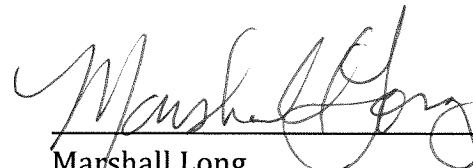
WHEREAS, dialogue between diverse community stakeholders is necessary to create goals and plans regarding child care; and

WHEREAS, the Board of Supervisors has considered the important role of collaboration between economic development staff, and community stakeholders to coordinate child care efforts.

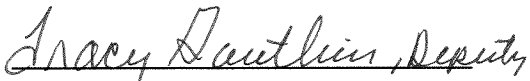
NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors does hereby establish the Mariposa County Child Care Task Force (MCCCTF) as an advisory body to the Board of Supervisors with purpose, functions, and procedures as described in *Exhibit A* attached hereto and incorporated herein.

ON MOTION BY Supervisor Smallcombe, seconded by Supervisor Sweeney, this resolution is duly passed and adopted this 5th day of October, 2021 by the following vote:

AYES: SMALLCOMBE, SWEENEY, LONG, FORSYTHE, MENETREY
NOES: NONE
EXCUSED: NONE
ABSTAIN: NONE


Marshall Long
Chair, Board of Supervisors

ATTEST:


for René LaRoche, Clerk of the Board

APPROVED AS TO FORM:

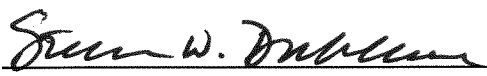

Steven W. Dahlem, County Counsel

Exhibit A

BOARD OF SUPERVISORS Resolution No. 21- CHILD CARE TASK FORCE

1. Purpose and Functions

The purpose and functions of the Child Care Task Force (CCTF) shall be as follows:

- a. Assist staff and consultants through the process of developing a child care feasibility study.
- b. Formulate, design, implement and participate in a public engagement program involving stakeholders in the community, for the discussion of child care needs in Mariposa County.
- c. Support the work of staff and/or consultants in the conduct of fact finding and data gathering necessary to:
 - i. identify existing child care providers in Mariposa County, and
 - ii. determine how to construct the data into a study, and
 - iii. recommend projects, programs, and policies, as well as identify goals needed to efficiently address the findings of the 2019 Child Care Needs Assessment.
- d. Work with Mariposa County High School, the University of California Merced and Merced Community College to create a Career and Technical Education (CTE) program for Mariposa County.
- e. Provide periodic assessment, evaluation of, and feedback to the Board of Supervisors regarding the success of the child care feasibility study, as well as achievements of the Child Care Task Force.

2. Membership

The Child Care Task Force (CCTF) shall be established with nine (9) voting members, The voting members shall represent organizations with a direct interest in child care. In addition to the voting members, group representatives from stakeholder organizations that have an indirect interest in child care will make up a full membership. Four (4) of the voting members will be officers, president, vice president, treasurer and secretary. The voting members will be from:

- ICES
- CMCAA
- First Five
- HHSA
- MCUSD
- Local Childcare Planning Council
- YNP
- JCF
- Mariposa County Indian Council

a. Additional group representatives shall be selected from or represent the following groups in Mariposa County:

- MCHS
- EDC
- Chamber
- Tourism Bureau
- Planning
- Building
- Housing Specialist
- Local child care provider
- Mariposa County Public Health
- Two Local Business Owners

b. The committee may call upon representatives of other organizations and the general public as resources on certain topics related to child care.

c. Two (2) Ex-Officio (non-voting) members who are liaisons from the Board of Supervisors.

d. One (1) Ex-Officio (non-voting) member from County Administration, economic development.

3. Term and Manner of Appointment

Appointments to the CCTF shall be made by the Board of Supervisors based on the recommendation of the committee members.

All terms will be for one (1) year period.

The Board of Supervisors may remove at any time and without cause any member of the CCTF.

4. Participation By Member Required, Vacancy

If any member of the Child Care Task Force (CCTF) is absent (unexcused) for two (2) consecutively scheduled meetings, then that member may be removed from the CCTF by the Board of Supervisors, and the Board of Supervisors shall fill the vacancy for the unexpired term.

5. Selection of Officers

At its first meeting, the CCTF shall elect a Chair, Vice Chair, Secretary to serve a term of one (1) year or until the successor of each is appointed and qualified.

6. Duties of Officers

The chair shall preside at all meetings of the CCTF and shall perform all of the duties necessary or incidental to the office, including approval of the agenda topics for the meeting. The vice chair will act as chair in the absence or inability of the chair to act. The secretary shall maintain notes and prepare minutes for the approval of the CCTF.

7. Meetings and Quorum

The CCTF shall establish a meeting schedule deemed necessary by the CCTF to accomplish its purpose.

A quorum shall be a majority of those appointed as voting members. A quorum is required to transact any CCTF business at a regular meeting or special meeting.

Notice of CCTF meetings shall be posted and published not less than 72 hours prior to the date of the meeting at the following locations:

- a. Mariposa County Website location: County's integrated agenda management platform;
- b. Meeting location
- c. The Mariposa County Library

Meetings of the CCTF shall be subject to the provisions of the California Open Meeting Law (Brown Act).

8. Administration and Support

- a. County staff shall provide support to the CCTF. The economic development specialist or designee shall be the lead member of County staff responsible for supporting the CCTF. The economic development specialist or designee shall be empowered to call upon appropriate departments to provide information required to assist the CCTF in carrying out its designated responsibilities.
- b. The economic development specialist or designee shall be responsible for meeting notices, preparation and distribution of meeting support materials, and coordinating the meeting arrangements.
- c. In the event that the CCTF does not appoint a secretary, the economic development specialist or designee shall be responsible for recording the meetings, archival storage of electronic recordings, and preparation and publication of minutes for CCTF approval.