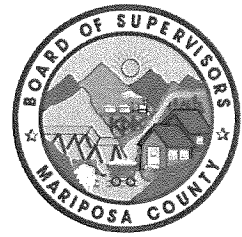


MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2021-642

MEETING: November 23, 2021

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve Employee Allocation Changes in District Attorney's and Auditor's Offices

RECOMMENDATION AND JUSTIFICATION:

Approve Un-freezing the Legal Secretary I Allocation and Freezing the Office Assistant I Allocation in the District Attorney's Office; and Replacing the Senior Account Clerk with an Account Clerk I Allocation in the Auditor's Office.

On November 9th, 2021 the Board reviewed and approved the employee allocation schedule for the Fiscal Year 2021-2022. When entering the new allocation schedule, two errors were discovered which need to be corrected. Both corrections have been accounted for in the FY22 budget.

The District Attorney's office requests that we unfreeze the Legal Secretary I/II allocation and freeze the Office Assistant I allocation instead. Both positions are in the allocation schedule, however, the wrong allocation was proposed to be frozen or unfunded.

The Auditor's office has a vacant Senior Account Clerk allocation, which needs to be filled. New hires will likely be better suited for the more junior Account Clerk I, so the Auditor's office requests that the Senior Account Clerk be replaced by the Account Clerk I.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Resolution 2021-621: Approved the Recommended Employee Allocation Schedule for Fiscal Year 2021-2022

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Alternative allocations could be suggested or the allocations could remain as previously approved by the Board.

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Wayne Forsythe, District IV Supervisor

SECONDER: Rosemarie Smallcombe, District I Supervisor

AYES: Rosemarie Smallcombe, Marshall Long, Wayne Forsythe, Miles Menetrey

EXCUSED: Tom Sweeney